***HAVANA TOWN COUNCIL***

***SPECIAL MEETING – HAVANA POLICE DEPARTMENT***

***ROOF REPLACEMENT***

***March 2, 2021 5 pm***

***Member(s) Present:*** Decorkus Allen, Eddie Bass, Nick Bert, Janice Hart, Warkeen Jordan and Jenny Stone

***Member(s) Absent:*** Dwight Vickers

The meeting was called to order by Mayor Allen.

***VISITORS:***

N/A

***NEW BUSINESS:***

Mr. Bradford Johnson, Town Manager, mentioned the Town received three (3) bids to replace the roof at the police department. He mentioned he is before the council to seek approval and authorization to execute all related documents. Bids were received from Exterior Specialties, Inc. ($8,265.00); Lloyd Roofing and Construction ($9,464.00); and Tallahassee Roofing ($9,819.28). Mr. Johnson stated he recommends approving the lowest bidder, Exterior Specialties, Inc.

During the discussion, Mayor Pro Tem Bert inquired about the contractor, Exterior Specialties, Inc. Mr. Johnson stated he is aware of their work and spoke with those that have inspected their work.

Councilwoman Hart asked if the contractor provided an estimated duration time for completion. Chief Tracy Smith mentioned the work is set to being the 2nd week in March and estimated completion will be approximately two (2) weeks afterwards.

Motion to approve the lowest bidder, Exterior Specialties, Inc., as the contractor to replace the roof at the Havana Police Department was made by Mayor Pro Tem Bert and seconded by Councilwoman Hart. Motion carried.

Motion to adjourn.

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***ATTEST:***

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Shelia A. Evans, Town Clerk