



Request for Proposals (RFP) FY2026-01

OPERATIONS, MAINTENANCE AND MANAGEMENT OF WASTEWATER TREATMENT SYSTEM

Addendum 1: 12/10/2025

Additional information provided at site tour:

1. Map of Facilities for Tour
2. Copy of RFP Schedule (no change)
3. October 2025 DEP Discharge Monitoring Report

**Havana Wastewater Treatment System
Map of Facilities**

Wastewater Facility location - 110 14th Ave, Havana, Florida

Lift station locations

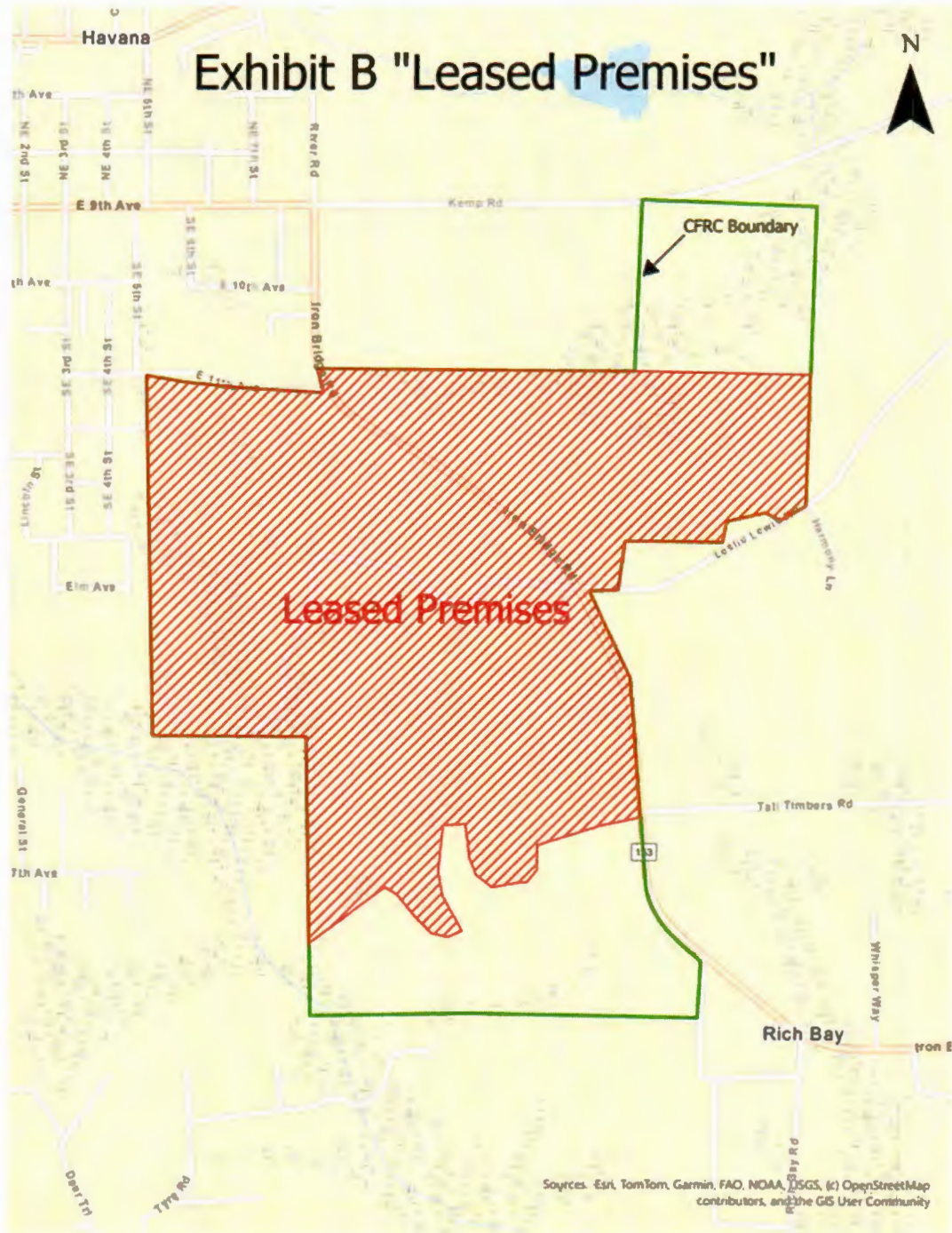
- 1. 216 Dogwood Ave*
- 2. 5th Street Northeast*
- 3. 112 5th Ave East*
- 4. 12th Ave East*
- 5. 101 Technogily Way*
- 6. 110 14th Ave*
- 7. US Hwy 12/Cascade Falls Subdivision*
- 8. US Hwy 27/Dollar General*

Sprayfield Location – 112 14th Ave, Havana, Florida



Havana Wastewater Treatment System

Spray Fields



Request for Proposals

FY2026-01

WW Treatment System

EVENT	Date	TIME
Website Advertisement for RFP	November 20, 2025	1:00 pm
Newspaper Advertisement for RFP	November 27, 2025	N/A
Optional pre-submission Meeting	December 10, 2025	10:00 am
Deadline to submit questions & clarification requests	December 19, 2025	4:00 pm
Deadline for Town to Issue Responses to Written Comments and Questions	December 23, 2025	4:00 pm
Proposal submittal and RFP Opening	January 7, 2026	10:00 am
Town Council Selection	TBD	TBD
Agreement and Contract Execution	TBD	TBD
Contract start date	TBD	TBD

QUESTIONS: By 12/19/25

All questions should be sent via email no later than 12/19/2025 at 4:00 PM to:
clerk@townofhavana.com

RESPONSES: By 12/23/25

All questions / responses will be posted no later than 12/23/2025 at 4:00 PM
under Related Documents at: <https://www.townofhavana.com/solicitations>

DEPARTMENT OF ENVIRONMENTAL PROTECTION DISCHARGE MONITORING REPORT - PART A

PERMITTEE NAME: The Town of Havana ADDRESS: 711 N Main St Havana, FL 32333				PERMIT NUMBER: FLA100765 LIMIT: FINAL FACILITY TYPE: DW MONITORING GROUP: R-001				REPORT: Monthly GROUP: Domestic			
FACILITY: Havana WWTF LOCATION: 110 E 14th Ave Havana, FL 32333				DESCRIPTION: Part II Reuse System - 179 acre Forested Pasture							
COUNTY: GADSDEN				MONITORING PERIOD: From: 10/01/2025 To: 10/31/2025							

Parameter		Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type
BOD, Carbonaceous 5 day, 20C	Sample Measurement			2.6		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 80082 Y Mon. Site: EFF-03	Permit Requirement			20.0 (Annl Avg)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
BOD, Carbonaceous 5 day, 20C	Sample Measurement			2	2	0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 80082 1 Mon. Site: EFF-03	Permit Requirement			60.0 (Maximum)	45.0 (Wkly Avg)	30.0 (Mo Avg)	mg/L	(1 Bi-weekly; every 2 weeks)
Solids, Total Suspended	Sample Measurement			3.8		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 00530 Y Mon. Site: EFF-03	Permit Requirement			20.0 (Annl Avg)		mg/L	(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Solids, Total Suspended	Sample Measurement			2	2	0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 00530 1 Mon. Site: EFF-03	Permit Requirement			60.0 (Maximum)	45.0 (Wkly Avg)	30.0 (Mo Avg)	mg/L	(1 Bi-weekly; every 2 weeks)

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Frequency of Analysis	Sample Type
Nitrogen, Kjeldahl, Total (as N) PARM Code 00625 1 Mon. Site: EFF-03	Sample Measurement					0.77	1.0		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement					Report (Mo Avg)	Report (Maximum)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Nitrite plus Nitrate, Total 1 det. (as N) PARM Code 00630 1 Mon. Site: EFF-03	Sample Measurement					9.65	11.6		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement					Report (Mo Avg)	Report (Maximum)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Phosphorus, Total (as P) PARM Code 00665 1 Mon. Site: EFF-03	Sample Measurement					2.24	4.0		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement					Report (Mo Avg)	Report (Maximum)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Coliform, Fecal PARM Code 74055 Y Mon. Site: EFF-03	Sample Measurement					6.0			0	1 Bi-weekly; every 2 weeks	Grab
	Permit Requirement					200.0 (Annl Avg)		#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)
Coliform, Fecal PARM Code 74055 1 Mon. Site: EFF-03	Sample Measurement				1	1	1		0	1 Bi-weekly; every 2 weeks	Grab
	Permit Requirement				800.0 (Maximum)	400.0 (90th %)	Report (Mo Geom)	#/100mL		(1 Bi-weekly; every 2 weeks)	(Grab)

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Frequency of Analysis	Sample Type
pH	Sample Measurement				6.9		7.2		0	5 Days/Week	Grab
PARM Code 00400 1 Mon. Site: EFF-03	Permit Requirement				6.0 (Minimum)		8.5 (Maximum)	s.u.		(5 Days/Week)	(Grab)
Chlorine, Total Residual	Sample Measurement				4.9				0	5 Days/Week	Grab
PARM Code 50060 A Add. Desc: For Disinfection Mon. Site: EFA-02	Permit Requirement				0.5 (Minimum)			mg/L		(5 Days/Week)	(Grab)
Flow	Sample Measurement		0.1						0	5 Days/Week	Recording Flow Meter with Totalizer
PARM Code 50050 Y Mon. Site: FLW-01	Permit Requirement		0.4 (Annl Avg)	MGD						(5 Days/Week)	(Recording Flow Meter with Totalizer)
Flow	Sample Measurement	0.120	0.098						0	5 Days/Week	Recording Flow Meter with Totalizer
PARM Code 50050 1 Mon. Site: FLW-01	Permit Requirement	Report (3MonAvg)	Report (Mo Avg)	MGD						(5 Days/Week)	(Recording Flow Meter with Totalizer)
BOD, Carbonaceous 5 day, 20C	Sample Measurement						172.33		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
PARM Code 80082 G Add. Desc: Influent Mon. Site: INF-01	Permit Requirement						Report (Mo Avg)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)

Parameter		Quantity or Loading		Units	Quality or Concentration		Units	No. Ex.	Frequency of Analysis	Sample Type
Solids, Total Suspended PARM Code 00530 G Add. Desc: Influent Mon. Site: INF-01	Sample Measurement					139.33		0	1 Bi-weekly; every 2 weeks	8-hr Flow Proportioned Composite
	Permit Requirement					Report (Mo Avg)	mg/L		(1 Bi-weekly; every 2 weeks)	(8-hr Flow Proportioned Composite)
Percent Capacity, (TMADF /Permitted Capacity) x 100 PARM Code 00180 P Mon. Site: CAL-01	Sample Measurement					29.92		0	1 Monthly	Calculated
	Permit Requirement					Report (Qtr Avg)	percent		(1 Monthly)	(Calculated)
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT Denvil Presnal	I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT Electronically Signed		TELEPHONE (850) 627-2089	SUBMITTED ON 11/24/2025

DEPARTMENT OF ENVIRONMENTAL PROTECTION DISCHARGE MONITORING REPORT - PART A

PERMITTEE NAME: The Town of Havana ADDRESS: 711 N Main St Havana, FL 32333				PERMIT NUMBER: FLA100765 LIMIT: FINAL REPORT: Monthly FACILITY TYPE: DW GROUP: Domestic MONITORING GROUP: RMP-Q			
FACILITY: Havana WWTF LOCATION: 110 E 14th Ave Havana, FL 32333				DESCRIPTION: Biosolids Quantity			
COUNTY: GADSDEN				MONITORING PERIOD: From: 10/01/2025 To: 10/31/2025			

Parameter		Quantity or Loading	Units	Quality or Concentration	Units	No. Ex.	Frequency of Analysis	Sample Type
Biosolids Quantity (Transferred)	Sample Measurement	0				0	1 Monthly	Calculated
PARM Code B0007 + Mon. Site: RMP-3	Permit Requirement	Report (Mo Total)	dry tons				(1 Monthly)	(Calculated)
Biosolids Quantity (Landfilled)	Sample Measurement	0				0	1 Monthly	Calculated
PARM Code B0008 + Mon. Site: RMP-4	Permit Requirement	Report (Mo Total)	dry tons				(1 Monthly)	(Calculated)

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