



PAPERLESS BILLING OPTION SIGN-UP FORM

Paperless Billing is a service that allows you to receive your utility bills via email rather than in a printed, paper format. As a paperless billing member, you opt not to receive a paper bill in the mail and will instead receive an email with your utility bill attached in PDF format. This is an optional service for your convenience.

A hard copy utility bill will continue to be mailed to your billing address if you do not choose this option.

To enroll, complete and sign the authorization form below. Please return via email to clerk@townofhavana.com, fax to the attention of Reena' Alexander, Town Clerk, at 850-5392830 or hand deliver to Town Hall at 711 N Main ST, Havana, FL 32333.

Utility bills cannot be sent to multiple emails.

Name and Account #: _____

Utility Bills will be sent to the following email address:

Email Address: _____

I agree to paperless billing as described above.

Signature: _____

Name Printed: _____ Date: _____

***IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:
TOWN HALL (850) 539-2820.***