

**HAVANA TOWN COUNCIL
REGULAR COUNCIL MEETING
October 9, 2018 6 pm**

Member(s) Present: Decorkus Allen, Eddie Bass, Nick Bert, Cathy Johnson, and Vernell Ross

Member(s) Absent: Shirley McGill and David Norman

The meeting was called to order by Mayor Ross.

VISITORS:

N/A

OLD BUSINESS:

N/A

NEW BUSINESS:

Mr. Jim Kellum, Chairman of Pumpkin Festival, addressed the council. Mr. Kellum requested the council's permission to host the festival and close the street on Saturday, October 13, 2018. Motion made by Councilman Bass and seconded by Councilman Bert to approve the Pumpkin Festival. Motion carried.

Havana History and Heritage Society is requesting financial assistance from the Town. Mr. McKinnon stated a \$7,500 contribution can be made if the council approves it. The money is there but can only be used in the CRA district. The museum has the Smithsonian Institute coming to town which is a prestigious exhibit. Councilman Bert acknowledged the exhibit will be shown only in six (6) places and this will be a big boost for the Havana community. Motion made by Mayor Pro Tem Allen and seconded by Councilman Bass to approve donating to the Havana History and Heritage Society. Motion carried.

Chief Smith mentioned Resolution No. 2018-05R is for the closure of Highway 27 for the Lawn Mower Parade in December. Department of Transportation requires a Resolution be passed to allow street closures. Motion made by Councilman Bert and seconded by Mayor Pro Tem Allen to approve Resolution No. 2018-05R. Motion carried.

Mr. Michael Layne, Mott MacDonald, explained Resolution No. 2018-06R. The resolution is for the State Revolving Loan Fund for the town's sewer plant upgrade. The resolution must be approved and submitted to Department of Environmental Protection. It gives authority to the Mayor and Manager to execute the agreement. Motion made by Councilman Bass and seconded by Mayor Pro Tem Allen to approve Resolution No. 2018-06R. Motion carried.

The next item is to approve Mott MacDonald's work order for construction administration services. Mott MacDonald will be compensated for the oversight of the construction services of the sewer plant project. The cost is approximately \$333,000 to manage the process, oversee the contract, review all shop drawings and have someone on site during the project. Mr. McKinnon expressed the need for someone to watch the process and also reminded the council that DEP will pay approximately 80% of the cost. Motion made by Councilman Bert and seconded by Councilwoman Johnson to approve the work order for construction administration services for the upgrade of the town's sewer plant. Motion carried.

Mr. McKinnon stated that Havana Main Street was a recipient of a grant award from Leon County Tourism/Visit Tallahassee Sports Event Grant in the amount of \$2,000 in support of the Havana Hills Spring Classic. The Havana Bike Ride is an event sponsored by Havana Main Street. The funds will cover expenses associated with the event and the Town will administer the grant. Motion made by Councilman Bass and seconded by Councilwoman Johnson to approve the grant award. Motion carried.

REPORT OF THE TOWN MANAGER:

Mr. McKinnon gave an update on Hurricane Michael and encouraged everyone to be safe. He advised that the Town has crews on standby through Florida Municipal Electric Association (FMEA). Florida Municipal Power Agency (FMPA) will also provide a lineman to assist and Mr. Paul Bert is also on standby.

Mr. McKinnon stated Havana Magnet School will provide shelter for the Havana area and any special needs people will need to go to Gadsden High School. There is also a mandatory evacuation for people that live in mobile homes.

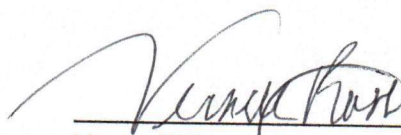
COUNCIL COMMENTS:

Councilwoman Johnson inquired about the \$60,000 that was approved for repairing roofs. Mr. McKinnon advised that he will submit a formal request for funds.

Mayor Pro Tem Allen thanked the town manager and also the police chief for doing such an awesome job.

Motion made by Councilman Bass and seconded by Councilwoman Johnson to pay bills.
Motion carried.

Motion to adjourn.



Vernell Ross, Mayor

ATTEST:

Shelia A. Evans, Town Clerk