

**Town Of Havana**  
**Special Council Meeting**  
**May 7, 2026 10:00am**  
**Meeting minutes**

**1. Call to Order**

The meeting was called to order at 10:00am by Mayor Bass, Invocation led by Mayor Pro Tempore Howard McKinnon, followed by the Pledge of Allegiance.

**2. Roll Call**

A roll call confirmed the presence of the following council members Matt Wesolowski, Tabatha Nelson, John Bryant, Mayor Bass, and Mayor Pro Tempore Howard McKinnon, ensuring a quorum. Councilman Robert Mosby, and Councilwoman Penny Key were not in attendance

**3. Request to Set Agenda**

Councilman McKinnon made a motion to approve the agenda. Councilman Wesolowski seconded the motion, and the motion carried.

**4. Recognition of Visitors**

No visitors recognized.

**5. Consent Agenda Items**

None

**6. Old Business**

None

**7. New Business**

None

**8. Public Hearings**

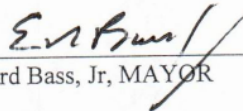
**a. CDBG Small Cities Grant-1<sup>st</sup> Public Hearing**

Mayor Bass called to order the 1<sup>st</sup> Public Hearing for the CDBG Small Cities grant at 10:03am. Noah Byler of Dewberry provided an overview of the CDBG grant program administered through the US Department of Housing and Urban Development (HUD) and the Florida Department of Commerce. The CDBG program is a federally funded grant program passed through the State of Florida. Four eligible project categories were explained: Commercial Revitalization, Economic Development, Housing Rehabilitation, and Neighborhood Revitalization. Projects must primarily benefit low to moderate income residents, service areas must meet at least a 51% LMI threshold, and qualification may be determined through census data or income surveys. Byler stated that Neighborhood Revitalization projects are the most common and most successful applications. Eligible improvements may include: water and sewer infrastructure, stormwater drainage, roadway paving, community facilities and parks. He explained previous population-based funding caps have been removed, current funding may be requested up to \$3million, applications are point based and points are awarded for: public hearings, workshops, project type and severity of need, service to extremely low-income populations. Byler reviewed the town's previous grant application, which proposed: replacement of aging water mains and fire hydrants on Gay Street, Kime Street, and 13<sup>th</sup> Ave, drainage improvements along South Main St to address

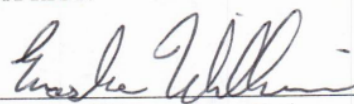
flooding and roadway failures. The previous application amount totaled approximately \$1.3 million, covering Construction, Engineering, Administration, Environmental review requirements. Byler gave an explanation of the timeline and requirements, current application deadline is May 20, 2026, a second public hearing is required before submission, environmental assessments and federal compliance requirements may take several months, if awarded, the project completion timeline is typically several years. The council asked questions regarding grant funding timelines, construction escalation costs, potential impacts from federal appropriations, and application requirements and project management. Byler explained, Dewberry includes projected construction escalation costs in estimates, administrative and engineering fees are built into the grant budget, and an RFP/RFQ process would still be required for professional services under HUD regulations. A motion was made by Councilwoman Nelson to proceed with the same project scope previously submitted in last year's application and seconded by Mayor Pro Tempore McKinnon and the motion carried. The council scheduled a second public hearing for Friday, May 15 2026 at 10:00 am. The mayor opened the floor for public comment. No public comments were made. The public hearing was officially closed at 10:23am by Mayor Bass.

### Motion to Adjourn

Councilman Wesolowski made motion to adjourn, Councilwoman Nelson seconded, and motion carried.  
Mayor Bass adjourned the meeting at 10:24am.

  
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Edward Bass, Jr, MAYOR

ATTEST:

  
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Enosha Williams, Town Clerk

