

**HAVANA TOWN COUNCIL  
REGULAR COUNCIL MEETING  
March 31, 2020 6 pm**

**Member(s) Present:** Decorkus Allen, Nick Bert, Warkeen Jordan, Vernell Ross and Dwight Vickers

**Member(s) Absent:** Eddie Bass and Cathy Johnson

The meeting was called to order by Mayor Ross.

Invocation was led by Councilwoman Jordan with the Pledge of Allegiance following.

Motion to approve the minutes from the January 7, 2020 Special Meeting and the February 25, 2020 Regular Council meeting was made by Councilman Bert and seconded by Councilman Vickers. Motion carried.

**VISITORS:**

Mr. Timothy Butler, 905 SW 3<sup>rd</sup> Street, complained that an officer approached him and treated him unfairly during an incident at the Valero store. Chief Tracy Smith advised he will review the video of the officer's body camera and meet with Mr. Butler.

Ms. Rosa Hall, 208 1<sup>st</sup> Street SE, mentioned she has big plans for the Havana community. Ms. Hall stated she is willing to volunteer her services and assist in getting the town unified.

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

The first reading of **Ordinance No. 383** was approved at the last meeting. If the ordinance is approved, it will allow the town manager to reside at his current residence. Motion to read the ordinance one time by title only was made by Councilwoman Jordan and seconded by Councilman Bert. Town Clerk Shelia Evans read the ordinance by title. Motion to approve **Ordinance No. 383** was made by Councilman Bert and seconded by Mayor Pro Tem Allen. Motion carried.



Florida Department of Transportation (FDOT) is seeking to resurface Main Street starting in July. FDOT will pay the town crew to install the lighting during the project downtown. **Resolution No. 2020-03R** must be approved and submitted as the council's unified stance authorizing the manager to execute and deliver the agreement to FDOT. Motion made by Councilman Bert and seconded by Mayor Pro Tem Allen to approve **Resolution No. 2020-03R**, FDOT Utility Agreement. Motion carried.

The DOT Roadway Illumination Services Agreement must be presented with **Resolution No. 2020-03R**. The agreement provides estimates tied to labor, work and materials and the project must be completed by FDOT's timeline. Motion made by Councilman Bert and seconded by Mayor Pro Tem Allen to approve the FDOT agreement, Roadway Illumination Services Agreement. Motion carried.

Mr. Johnson mentioned the Professional Accounting and CFO Services were discussed at the January meeting and the council approved the solicitation. A Request for Qualifications (RFQ) was published in the Herald. There was one respondent, Bogan Public Management Company. The award will be \$24,000 annually or \$2,000 monthly. Mr. Johnson expressed emphasis on the termination clause which protects the Town. Motion made by Mayor Pro Tem Allen and seconded by Councilman Bert to award Bogan Public Management Company the Professional Accounting and CFO Services. Motion carried.

In similar fashion, Mr. Johnson advised the town applied for hardship with FDOT. **Resolution No. 2020-04R** represents the utility agreement for manholes and valves. If approved, FDOT will pay and the town will go out for bid to get the services completed in a timely fashion. The cost is approximately \$21,700. **Resolution No. 2020-04R** authorizes the Town Manger to execute and deliver the agreement to FDOT. Motion made by Councilman Bert and seconded by Mayor Pro Tem Allen to approve **Resolution No. 2020-04R**. Motion carried.

The FDOT agreement for manholes and valves is uniquely tied to **Resolution No. 2020-04R**, Utility Work by Highway Contractor. Mr. Johnson stated he recommends approving the agreement. Motion made by Councilman Bert and seconded by Mayor Pro Tem Allen to approve the FDOT agreement for utility work. Motion carried.

Mr. Johnson advised the council meeting dates for April and July will need to be changed. April's meeting date is currently the town's election date and the July date will be the FMPA/FMEA conference. Mr. Johnson recommends moving April and July council meeting dates up one week. Motion made by Mayor Pro Tem Allen and seconded by Councilman Bert to approve changing April and July council meeting dates. Motion carried.



The election is forthcoming. Mr. Johnson mentioned the canvassing board members must be selected. After a brief discussion, the canvassing board members selected were L. Bradford Johnson and Decorkus Allen. Motion made by Councilman Bert and seconded by Councilwoman Jordan to approve the canvassing board members. Motion carried.

**REPORT OF THE TOWN MANAGER:**

The Consumer Confidence Report (CCR) was submitted to Florida Department of Environmental Protection (FDEP) and Talquin Electric Cooperative. Staff is now in preparation of mailing the report out to the customers.

The goal of FDOT is to begin resurfacing Highway 27 in July.

David Vause, the town's water superintendent, retired. His last day was today and staff had an opportunity to show him appreciation and wish him well.

The Public Service Commission (PSC) Net Metering report has been submitted.

The bid solicitation for the police station went out. There were two (2) respondents, Tip Top and WestScott. Mr. Johnson stated the bid amount received was much higher than the budgeted amount and the council will need to discuss this item further.

For information, the town's election will be April 28, 2020. Mr. Johnson advised he met with Mrs. Shirley Knight the Supervisor of Elections. Mrs. Knight wanted to assure they have plans for the provisions of COVID-19 and all voters will be safe.

Councilman Bert inquired about the community center project. Mr. Johnson stated the project is on schedule and at this time there are no financial issues or surprises.

**COUNCIL COMMENTS:**

Councilwoman Jordan mentioned she is glad to be back in attendance. Thanks to all for the prayers and calls.

Mayor Ross thanked the Town and all citizens for the support and condolences during his wife's homegoing. He stated his heart goes out to everybody. The warmth was both gratifying and satisfying.

Motion to pay bills was made by Mayor Pro Tem Allen and seconded by Councilman Bert. Motion carried.


Motion to adjourn.



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Vernell Ross, Mayor

**ATTEST:**



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Shelia A. Evans, Town Clerk