

Town Of Havana

Special Council Meeting & Public Hearing

July 9, 2024 – 5:30 pm

Meeting minutes

Call to Order

The meeting was called to order by Mayor Loughmiller at 5:30 pm. Invocation was led by Councilman Reed, followed by the Pledge of Allegiance.

Roll Call

A roll call confirmed the presence of the following council members including Lawrence Reed, Matt Wesolowski, Tabatha Nelson, Penny Key and Mayor Loughmiller, ensuring a quorum for the meeting. Absentees were Mayor Pro Tem Eddie Bass and Councilman Seymour.

Recognition of Visitors

No visitors recognized.

Request to Approve Minutes

None.

Old Business

None.

New Business

Special Events Permit – Havana Main Street (8/1/2024)

Ms. Wilkerson requested approval for the Special Events Permit submitted by Havana Main Street for the Ribbon Cutting Ceremony at the Slappey Building on 8/1/2024 from 5:30pm – 9:30pm. HMS has requested closure of West 7th Avenue with use of barricades. HMS will provide proof of event insurance prior to event.

Motion made by Councilman Wesolowski to approve the Special Events Permit and the closure of West 7th Avenue. Seconded by Councilwoman Nelson and motion carried.

Grant Award Acceptance – Public Safety Complex \$1,000,000

Ms. Wilkerson presented that the Town received notification on June 28, 2024 from the State Fire Marshal of a grant award for Public Safety Complex in the amount of \$1,000,000. The manager requests the Council to approve the acceptance of the award and to authorize the Town Manager or Mayor to sign all associated documents on behalf of the Town, including the agreement once received.

Councilwoman Nelson inquired if the money awarded will build the new complex. Ms. Wilkerson said they requested \$2,000,000 initially and the last bid they had received was \$1,000,000. The manager stated that prices have decreased and the Town will get it completed. There may be certain items that will need to be provided later such as new desks, etc. If there is a need to go back to State Appropriations later for additional monies, that is an option. The bid process will need to be specific in order for this to be completed.

Councilwoman Nelson made the motion to approve the acceptance of the Award and to authorize the Town Manager or the Mayor to sign all documents on behalf of the Town, including the agreement. Councilman Wesolowski seconded, and motion carried.

Public Hearing for Lot Split – 102 1st Street SE

Mayor Loughmiller requested the clerk to read the Item No by Title. Ms. Alexander, Town Clerk, read Item No. 7, Public Hearing for Lot Split: 102 1st Street SE (Final Hearing). Mayor Loughmiller request Town Manager to explain the procedures for the hearing. Ms. Wilkerson, Town Manager, procedures for the quasi-judicial hearing in accordance to Florida Law.

Mayor Loughmiller called the Public Hearing to order at 5:37pm and requested the clerk to confirm compliance with the advertising and notice requirements. Ms. Alexander, Town Clerk, confirmed all advertising and notice requirements were met.

Mayor Loughmiller requested Ms. Wilkerson to inquire as to ex-parte communications. Ms. Wilkerson explained ex-parte communications and requested each councilperson to disclose any communications that have been had with anyone about the 102 1st Street SE lot split.

Each councilperson stated they had no communications. Councilwoman Nelson stated after discussion with the Town Attorney, she does not have a conflict and will be voting.

Mayor Loughmiller opened the floor for council discussion. No discussion was made.

Motion made by Councilman Wesolowski to approve the Lot Split at 102 1st Street SE. Seconded by Councilman Reed and motion carried.

Town Manager Report

None.

Recognition of Each Council Member

None.

Motion to Pay the Bills

None.

Motion to Adjourn

Councilwoman Key made motion to adjourn the July 9, 2024, council meeting. Councilman Wesolowski seconded, and motion carried.

Mayor Loughmiller adjourned the meeting at 5:43pm.



TIMOTHY LOUGHMILLER, JR, MAYOR

ATTEST:



Shrylan R. Alexander, Town Clerk