

**HAVANA TOWN COUNCIL  
REGULAR COUNCIL MEETING  
January 31, 2017**

**Member(s) Present:** Karen Bass, T. J. Davis, Vernell Ross and Matt Thro

**Member(s) Absent:** Shirley McGill, David Norman and R. L. Miller

Mayor Pro Tem Ross chaired the meeting at the request of Mayor Davis due to his voice being strained. The meeting was called to order by Mayor Pro Tem Ross.

Motion was made by Mayor Davis and seconded by Councilwoman Bass to approve the minutes from the December 13, 2016 Regular Council Meeting. Motion carried.

**VISITORS:**

N/A

**Old Business:**

N/A

**NEW BUSINESS:**

Mr. Michael Murphy, Mott MacDonald, updated the council on the sewer treatment plant. Mr. Murphy introduced Mr. Hamir Safir from Mott MacDonald's Panama City office. Mr. Safir expertise is waste water treatment plants. Havana's treatment plant was evaluated and is having problems with one of the shafts. A shaft is broken and requires repair. Mr. Murphy advised the town could possible apply for assistance with Department of Environmental Protection (DEP). In order to meet the deadline for this quarter, we must file a request for inclusion. Mr. McKinnon stated he recommends filing the request. Motion made by Mayor Davis and seconded by Councilwoman Bass to approve filing the request for inclusion with the Department of Environmental Protection. Motion carried.

Mr. Bill Piotrowski gave a brief update on a new organization, the Havana History and Heritage Society. The organization is making a productive start and many have contributed. The organization mission and goals have been established. Havana has a lot of rich heritage and the organization is seeking community-wide participation. Space to display heritage items has been provided by Planters Exchange. The meetings are being held at the Hazel Baker Community Center. Mr. Piotrowski thanked the Town for supporting this effort. Councilman Thro inquired if anyone wants to get involved who should they contact? Mr. Piotrowski stated he can be contacted along with Mr. Roosevelt Rogers.

Mr. Bruce Ballister stated **Ordinance No. 370** allows the council to make a site specific approval of an immediate family to occupy a second structure without subdividing the property as provided by statute. Mr. Ballister mentioned there is one suggested requirement, type Exhibit "A" on the Declaration of Covenants and Restrictions for Immediate Family Residence form. This will be the final reading of the ordinance and Mr. Ballister inquired if there were any additional comments. With there being no comments, motion was made by Mayor Davis and seconded by Councilwoman Bass to read **Ordinance No. 370** one time by title only. Town Clerk Shelia Evans read the ordinance by title. Motion made by Mayor Davis and seconded by Councilman Thro to approve the final reading of **Ordinance No. 370**, Immediate Family Exemption. Motion carried.

Councilwoman Bass mentioned the town has a lot of needs and asked Mr. Ballister if the Executive Director, Mr. Chris Rietow could possibly speak with the Council regarding services. Mr. Ballister advised that plans can be made for Mr. Rietow to attend a council meeting and give a brief introduction of Apalachee Regional Planning Council.

Mr. Justin Ford, Dewberry Preble Rish, stated there were a total of three (3) bids received for the construction of the 9<sup>th</sup> Avenue resurfacing project. The low bidder was Peavy and Son, \$135,041.47. The bids were reviewed by Preble Rish and Mr. Ford stated he recommends awarding the bid to Peavy and Son. He advised that the amount of the bid is within the available funding for the project. The Notice of Award was provided to the Town Manager for execution. Also, an advertisement will be ran for the inspection services. Motion made by Mayor Davis and seconded by Councilwoman Bass to award the construction of the 9<sup>th</sup> Avenue resurfacing project to Peavy and Son. Motion carried.

**TOWN MANAGER'S REPORT:**

Mr. McKinnon stated Florida Municipal Electric Association (FMEA) provided a bill comparison for November 2016. It showed the average bill of public power utilities across Florida are 11.9% below the average bills for investor owned utilities. Out of fifteen (15) ranked categories Town of Havana reported the lowest bills in seven (7) categories. Mr. McKinnon advised for residential bills the Town of Havana was the lowest.

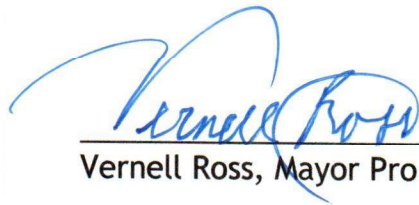
**COUNCIL COMMENTS:**

Mayor Pro Tem Ross advised that Councilwoman McGill's husband had surgery and is now in rehab at River Chase in Quincy. Mayor Pro Tem Ross encouraged all to reach out to Mr. McGill.

Councilman Thro mentioned the Neighborhood Medical Center hired a new dentist that was highly recommended. There are now two (2) dentists providing services at the medical center.

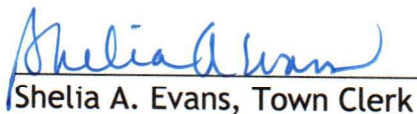
Motion made by Councilman Thro and seconded by Mayor Davis to pay bills.

Motion to adjourn.



Vernell Ross, Mayor Pro Tem

**ATTEST:**



Shelia A. Evans, Town Clerk