

**HAVANA TOWN COUNCIL
REGULAR COUNCIL MEETING
January 30, 2018 6 pm**

Member(s) Present: Decorkus Allen, Cathy Johnson, David Norman, Vernell Ross and Phyllis Thomas

Member(s) Absent: T. J. Davis and Shirley McGill

In the absence of Mayor T. J. Davis, the meeting was called to order by Mayor Pro Tem Ross.

Motion was made by Councilman Allen and seconded by Councilwoman Thomas to approve the minutes from the December 18, 2017 Public Hearing and Regular Council Meeting. Motion carried.

VISITORS:

Mr. Wilbert Butler, 2993 Adiron Way, Tallahassee, Florida, stated the board members of Havana Community Development Corporation are requesting the Council annex the property owned by their organization into the town limits. Mr. Butler provided the Council with a Resolution seeking the request. The Town provides municipal services to the location. The annexation will assist the organization in securing grants. The property is the old Northside High School. Mr. Howard McKinnon stated the request is appropriate. Mr. Bruce Ballister is on the agenda to explain the annexation process. The property also meets the criteria and the board is seeking a voluntary annexation. There is still further action to be taken but the Council can give direction.

OLD BUSINESS:

N/A

NEW BUSINESS:

Mr. Bruce Ballister explained the annexation process. There are two major categories, voluntary and involuntary. The voluntary annexation is a statutory procedure whereby all property owners must consent. An Ordinance will have to be adopted, public hearing held and the County will have to be informed to change the boundaries of the tax map. This is within the municipalities' powers. Mr. Ballister also explained the

involuntary annexation process. Councilwoman Johnson inquired how will the Council pursue this? There will need to be a letter of agreement from the property owner, do an ordinance, schedule public hearings and advertise in the newspaper. Councilman Allen suggested sending notices out with the utility bills. Mr. Ballister suggested doing a direct mail because some properties might have rentals. After a lengthy discussion, Mayor Pro Tem Ross asked if the Council could pass a consensus vote to move forward with the annexation. Motion made by Councilman Allen and seconded by Councilwoman Thomas to start the process of annexation, approving the request from Havana Community Development and also provide information to customers regarding an annexation. Motion carried. Mr. Ballister stated another process to address and take into consideration is the update to the comprehensive plan, changes to the zoning map and future land use map.

Mrs. Nesta Cumbie, 404 Live Oak Lane, Havana, Florida stated she represents the Downtown Improvement Committee. The committee was granted previously \$8,000 for façade grants by the council. The grant process has taken place and if all grants are awarded the committee will be \$650 short in funds. The committee is requesting to spend an additional \$650 which makes the total \$8,650. Mr. McKinnon advised the committee has the money, they are requesting to increase the funds by \$650. Motion made by Councilman Allen and seconded by Councilwoman Johnson to approve the committee's request to fund an additional \$650 for façade grants. Motion carried.

The request to approve Ordinance No. 373 is being requested. The ordinance represents amending the residency of the Chief of Police. Mr. McKinnon stated the sunset provision was included in the ordinance and advised the title of the ordinance is qualifications. Councilman Allen suggested removing the sunset rule. Mayor Pro Tem Ross requested a motion to read the ordinance one time by title only. Motion made by Councilman Allen and seconded by Councilwoman Thomas to read Ordinance No. 373 by title. Town Clerk Shelia Evans read Ordinance No. 373 by title. Motion made by Councilman Allen and seconded by Councilwoman Johnson to adopt the first reading of Ordinance No. 373. Motion carried.

Mr. McKinnon advised citizens that live on 5th Street SE are requesting the Town install speed bumps. This is a condensed area and the houses are very close to the road. Chief Smith stated a study was performed and shows the speed was 0-30 mph. Mr. McKinnon stated he recommends approving the speed bumps. This will be effective and the most economical. Motion made by Councilwoman Thomas and seconded by Councilwoman Johnson to approve installing speed bumps on 5th Street SE. Motion carried.

TOWN MANAGER REPORT:

Mr. McKinnon stated the Request for Proposal for the baseball program has been processed. An ad was published in the Havana Herald.

The Request for Proposal for an engineer to design the water/gas lines for Project Azalea was also processed with an ad being published in the Havana Herald. The Town received a grant and the project is moving forward.

A traffic study is being performed near Cherry Avenue. The town received a request to install calming devices in the area.

In conclusion, a bid was received for a project downtown to install islands at 7th Avenue East. The bid price was too high. At this time, the bid is being negotiated with the bidder.

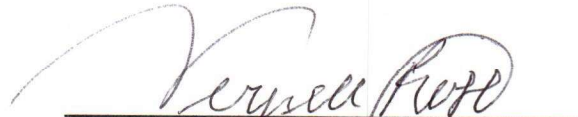
COUNCIL COMMENTS:

Councilman Allen mentioned he was informed about an Economic Development Council Meeting and would like for all to attend. The developers are concerned and would like for all municipalities to come up with projects to present.

Councilman Allen stated the Council is becoming more progressive and suggested meeting twice a month to move forward with new ideas. Motion made by Councilman Allen and seconded by Councilwoman Johnson to change the regular council meetings to twice a month. Motion carried with one opposition. Mr. McKinnon reminded the Council a decision can be made during the February meeting. The council needs to decide when to meet, the first and third Tuesday or the second and fourth Tuesday.

Motion made by Councilman Allen and seconded by Councilwoman Thomas to pay bills. Motion carried.

Motion to adjourn.



Vernell Ross, Mayor Pro Tem

ATTEST:

Shelia A. Evans, Town Clerk