



**FY2023 - 2024**

**Budget**

**for the**

**Town of Havana**

Kendrah Wilkerson  
Town Manager, Havana



## Town Manager's Budget Message

Dear Honorable Mayor and Members of the Town Council:

In accordance with the Town of Havana Charter, the Code of Ordinances, and the laws of the State of Florida, it is my pleasure to present the Town of Havana's Operating and Capital Budget for Fiscal Year (FY) 2024, beginning October 1, 2023 and ending September 30, 2024.

The FY2024 budget continues to address the administration's financial goals and expectations to meet anticipated ongoing revenue shortfalls, trim unnecessary expense, replenish depleted inventory, and to correct aging fleet and other capital equipment issues.

During FY2023, the Town made great progress through the use of rescue funds in fixing infrastructure, replenishing transformer stock, making repairs to Town Hall, Well 1, Dr. Newberry's office, and purchasing much needed equipment including servers to ensure future success.

Also, during the prior fiscal year, our leadership focused on stabilizing finances, evaluating rates and fees, and monitoring contracts with the goal of eliminating unnecessary spending. Our focus and goals have consistently been to provide great service at the lowest cost to our residents and we are continuously focusing on that goal as we evaluate processes and fees for service.

Though FY2024 will undoubtedly present its own set of challenges, the Mayor and Council's unwavering dedication to the long-term success of Havana will ensure that our residents' needs are met and that expectations will continue to be exceeded.

I look forward to another year of partnership and success with the goal of making FY2024 Havana's best year yet.

A handwritten signature in black ink, appearing to be "KW", written in a cursive style.

Kendra G. Wilkerson  
Town Manager



# Town Council



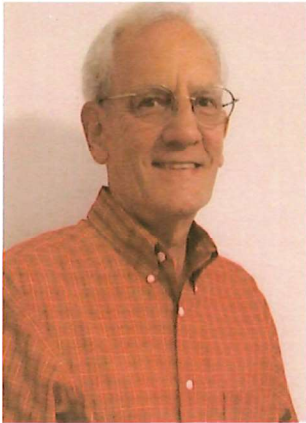
Group 1  
Councilwoman Penny Key



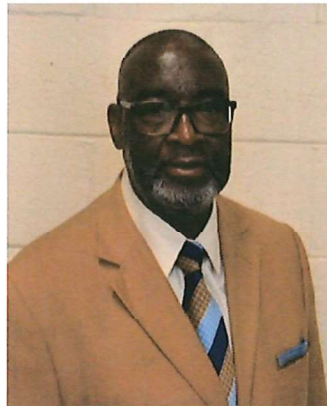
Group 2  
Councilwoman  
Tabatha Nelson



Group 3  
Councilman  
Matt Wesolowski



Group 4  
Councilman Nick Bert



Group 5  
Councilman Lawrence Reed



Group 6  
Mayor Pro-Tem Eddie Bass



Group 7  
Mayor Tim Loughmiller



# FY2024 Budget Highlights

- Set Millage Rate at 2.5000, which is 0.25 mills higher than prior year.
- Increase Certified Police Officer starting salary to \$43,690 (\$3500 increase)
- Set Cost of Living Adjustment (COLA) as follows (no change from prior year):
  - FY23 Annual Salary < \$40,000    FY24 COLA \$1,700
  - FY23 Annual Salary > \$40,000    FY24 COLA \$1,200
- Replace computer equipment and servers at Town Hall
- Repair Water System - SCADA Radio System
- Replace Water/Sewer Truck
- Replenish Electric System Transformer stock
- Replace Electric/Gas Truck
- Complete painting project at electric substation
- Continue Right of Way Tree Trimming
- Continue to make repairs to Town Hall
- Repair / Rebuild Town Lift Stations

**TOWN OF HAVANA  
ANNUAL BUDGET  
FY2024**

GENERAL FUND				
	2021-22 BUDGET	Approved 2022-23 BUDGET	Proposed 2023-2024 BUDGET	187,624.00 INCREASE (DECREASE)
<b>GENERAL FUND REVENUE</b>				
AD VALOREM TAXES (2.50 MILLS)	138,641	187,624	239,448	51,824
GASOLINE TAX	87,697	90,000	95,000	5,000
INFRASTRUCTURE SURTAX	149,570	149,570	175,000	25,430
TELECOMMUNICATIONS FEES/TAX	62,500	62,500	62,500	-
OCCUPATIONAL LICENSES	11,000	10,000	10,000	-
ZONING FEES	3,000	3,000	5,000	2,000
STATE REVENUE SHARING	72,041	75,000	75,000	-
MOBILE HOME LICENSE TAX	1,500	1,500	1,750	250
ALCOHOLIC BEVERAGE LICENSE	1,500	1,500	3,500	2,000
1/2 CENT SALES TAX	83,267	84,756	95,000	10,244
CONTRIBUTIONS-GADSDEN CO.	42,500	49,397	49,397	-
GARBAGE COLLECTION-net	12,500	15,000	15,000	-
CEMETERY FEES	3,000	3,000	4,000	1,000
DOT-HIGHWAY MAINTENANCE	14,152	14,400	15,552	1,152
DOT-HIGHWAY LIGHTING	17,826	17,827	19,478	1,651
DOT-TRAFFIC LIGHT MAINTENANCE	6,750	6,750	7,249	499
JUDGEMENTS & FINES	12,000	12,000	12,000	-
LAW ENFORCEMENT T/F	500	500	500	-
FEDERAL LAW ENF-FORFEITURE	2,500	500	500	-
FIRE SERVICE FEE	-	-	45,480	45,480
BASKETBALL/RECREATION FEES	2,000	500	-	(500)
INTEREST EARNINGS	12,000	12,000	12,000	-
CONNECTION FEES	10,000	10,000	10,000	-
PENALTIES	60,000	60,000	49,000	(11,000)
MISCELLANEOUS REVENUES	20,000	20,000	20,000	-
<b>TOTAL REVENUE BEFORE TRANSFERS</b>	<b>826,444</b>	<b>887,324</b>	<b>1,022,354</b>	<b>135,030</b>
TRANSFER FROM WATER		59,400	-	(59,400)
TRANSFER FROM ELECTRIC	740,000	530,000	610,000	80,000
TRANSFER FROM GAS	40,000	-	-	-
TRANSFER FROM SPECIAL REVENUE		228,400	120,065	(108,335)
<b>TOTAL GENERAL FUND REVENUE</b>	<b>1,606,444</b>	<b>1,705,124</b>	<b>1,752,420</b>	<b>47,295</b>

<b>EXPENDITURES: ADMINISTRATION</b>	<b>2021-22 BUDGET</b>	<b>Approved 2022-23 BUDGET</b>	<b>PROPOSED 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
REGULAR SALARIES	20,862	20,956	16,482	(4,474)
OVERTIME	-	-	550	
FICA TAXES	1,596	1,221	1,091	(130)
RETIREMENT CONTRIBUTIONS	3,361	3,486	4,580	1,094
HEALTH INSURANCE	3,720	806	2,209	1,403
WORKERS' COMPENSATION	240	240	810	570
PROFESSIONAL SERVICES	4,000	4,000	4,000	-
PLANNING & ZONING	4,000	4,000	5,500	1,500
AUDITING	1,100	3,000	3,900	900
OTHER CONTRACTURAL SERV	2,000	3,000	4,000	1,000
ELECTION SERVICES	1,500	1,500	2,200	700
TRAVEL	5,000	2,000	2,000	-
TRAVEL - COUNCIL	-	-	-	-
TRAINING	2,000	2,000	3,000	1,000
TRAINING - COUNCIL	-	-	-	-
COMMUNICATION SERVICES	3,000	3,000	3,000	-
POSTAGE/FREIGHT	571	571	1,500	929
UTILITY SERVICES	5,000	5,000	5,500	500
INSURANCE	8,720	8,720	14,600	5,880
REPAIR/MAINTENANCE	2,500	5,000	7,000	2,000
ADVERTISING	700	1,000	5,000	4,000
MISCELLANEOUS	1,000	1,000	3,000	2,000
COMMUNITY REDEVELOPMENT TRUST	3,630	4,122	6,000	1,878
OFFICE SUPPLIES	3,500	3,532	3,500	(32)
MEMBERSHIPS/SUBSCRIPTIONS	5,000	5,000	6,500	1,500
CAPITAL OUTLAY	5,000	29,500	47,000	17,500
<b>TOTAL ADMINISTRATION EXPENDITURES</b>	<b>88,000</b>	<b>112,654</b>	<b>152,922</b>	<b>39,718</b>

<b>EXPENDITURES: POLICE</b>	<b>2021-22 BUDGET</b>	<b>Adopted 2022-23 BUDGET</b>	<b>Proposed 2022-24 BUDGET</b>	<b>INCREASE (DECREASE)</b>
REGULAR SALARIES	580,797	639,966	634,109	(5,857)
OVERTIME SALARIES	20,000	20,000	15,000	(5,000)
FICA TAXES	45,961	48,957	48,509	(448)
RETIREMENT CONTRIBUTIONS	155,546	145,041	175,444	30,404
HEALTH INSURANCE	77,195	88,089	81,177	(6,913)
WORKERS' COMPENSATION	10,980	10,980	21,400	10,420
PROFESSIONAL SERVICES	3,000	3,000	3,000	-
AUDITING	6,800	6,800	3,900	(2,900)
OTHER CONTRACTURAL SERV	3,800	3,800	2,500	(1,300)
OTHER CONTRACTURAL SERV-DOGS	1,000	2,000	-	(2,000)
TRAINING	5,000	1,000	1,000	-
COMMUNICATION SERVICES	5,000	5,000	5,000	-
POSTAGE/FREIGHT	500	500	200	(300)
UTILITY SERVICES	5,500	5,500	5,500	-
INSURANCE	15,662	15,662	11,471	(4,191)
REPAIR/MAINTENANCE	10,000	9,500	9,500	-
VEHICLE EXPENSE	35,000	31,200	15,000	(16,200)
ADVERTISING	200	200	200	-
MISCELLANEOUS	1,500	1,500	1,500	-
LAW ENFORCEMENT T/F	-	-	-	-
OFFICE SUPPLIES	2,500	2,500	2,500	-
LAW ENFORCEMENT SUPPLIES	5,000	5,000	5,000	-
UNIFORMS	4,500	4,500	4,500	-
MEMBERSHIPS/SUBSCRIPTIONS	250	250	250	-
CAPITAL OUTLAY - FLEET LEASE		40,295	50,565	10,270
CAPITAL OUTLAY	66,218	17,600	3,500	(14,100)
<b>TOTAL POLICE EXPENDITURES</b>	<b>1,061,909</b>	<b>1,108,841</b>	<b>1,100,726</b>	<b>(8,115)</b>

<b>EXPENDITURES: FIRE</b>	<b>2021-22 BUDGET</b>	<b>Adopted 2022-23 BUDGET</b>	<b>Proposed 2023-24 BUDGET</b>	<b>INCREASE (DECREASE)</b>
REGULAR SALARIES	31,641	6,503	7,230	726
OVERTIME SALARIES	2,373	2,000	2,000	-
SPECIAL PAY	9,000	9,000	36,000	27,000
FICA TAXES	2,602	435	553	118
RETIREMENT CONTRIBUTIONS	5,054	1,648	1,749	101
HEALTH INSURANCE	7,144	576	916	341
WORKERS' COMPENSATION	1,835	1,835	1,986	151
PROFESSIONAL SERVICES	-	-	-	-
AUDITING	800	800	1,170	370
TRAINING	1,000	1,000	2,750	1,750
COMMUNICATION SERVICES	1,500	1,500	1,500	-
POSTAGE/FREIGHT	-	-	100	100
UTILITY SERVICES	805	805	1,100	295
INSURANCE	6,852	6,852	8,331	1,479
REPAIR/MAINTENANCE	2,000	2,000	4,000	2,000
VEHICLE EXPENSE	3,000	3,000	4,000	1,000
MISCELLANEOUS	400	400	2,000	1,600
OPERATING SUPPLIES	3,500	3,500	4,000	500
UNIFORMS	1,000	1,000	5,000	4,000
CAPITAL OUTLAY	5,000	20,000	5,000	(15,000)
<b>TOTAL FIRE EXPENDITURES</b>	<b>85,506</b>	<b>62,854</b>	<b>89,385</b>	<b>26,531</b>

<b>EXPENDITURES: STREETS</b>	<b>2021-22 BUDGET</b>	<b>Adopted 2022-23 BUDGET</b>	<b>PROPOSED 2023-24 BUDGET</b>	<b>INCREASE (DECREASE)</b>
REGULAR SALARIES	101,000	154,724	143,440	(11,283)
OVERTIME SALARIES	500	2,000	2,000	-
FICA TAXES	7,765	11,836	10,973	(863)
RETIREMENT CONTRIBUTIONS	14,023	30,587	24,516	(6,072)
HEALTH INSURANCE	25,803	34,941	34,295	(646)
WORKERS' COMPENSATION	5,806	5,810	5,159	(651)
PROFESSIONAL SERVICES		5,000	3,500	(1,500)
AUDITING	2,000	2,000	1,000	(1,000)
OTHER CONTRACTURAL SERVICES	7,000	7,000	5,000	(2,000)
OTHER CONTRACTURAL SERVICES - STREET SWEEPING	12,400			
COMMUNICATION SERVICES	1,200	1,200	1,200	-
UTILITY SERVICES	61,000	61,000	75,000	14,000
INSURANCE	2,581	2,595	11,054	8,459
REPAIR/MAINTENANCE	12,000	17,000	17,000	-
VEHICLE EXPENSE	10,000	10,000	12,000	2,000
MISCELLANEOUS	500	1,000	4,000	3,000
OPERATING SUPPLIES	6,500	6,500	6,900	400
UNIFORMS	550	550	550	-
ROAD MATERIALS/SUPPLIES	1,500	1,500	1,500	-
INFRASTRUCTURE SURTAX	20,000	20,000	10,000	(10,000)
CAPITAL OUTLAY	-	4,000	4,000	-
<b>TOTAL STREETS EXPENDITURES</b>	<b>292,128</b>	<b>379,244</b>	<b>373,088</b>	<b>(6,156)</b>

<b>EXPENDITURES: RECREATION</b>	<b>2021-22 BUDGET</b>	<b>Adopted 2022-23 BUDGET</b>	<b>Proposed 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
WORKERS' COMPENSATION	-	-	575	575
PROFESSIONAL SERVICES	1,250	1,250	1,000	(250)
AUDITING	600	600		(600)
OTHER CONTRACTURAL SERVICES	1,000	1,000	1,000	-
COMMUNICATION SERVICES	250	250	250	-
UTILITY SERVICES	3,196	3,196	5,000	1,804
INSURANCE	3,035	3,035	1,475	(1,560)
REPAIR/MAINTENANCE	1,500	5,000	5,000	-
VEHICLE EXPENSE	250	-	-	-
MISCELLANEOUS	100	500	500	-
OPERATING SUPPLIES	1,500	1,500	1,500	-
UNIFORMS	20	-	-	-
CAPITAL OUTLAY	30,000	10,000	10,000	-
COMMUNITY APPRECIATION EVENT	3,000	-	-	-
SUMMER YOUTH DONATION	1,500	-	-	-
<b>TOTAL RECREATION EXPENDITURES</b>	<b>47,201</b>	<b>26,331</b>	<b>26,300</b>	<b>(31)</b>



	2021-22 BUDGET	Approved 2022-23 BUDGET	Proposed 2023-2024 BUDGET	INCREASE (DECREASE)
<b>EXPENDITURES: MEDICAL CENTER</b>				
PROFESSIONAL SERVICES	13,200	13,200	5,000	(8,200)
REPAIRS/MAINTENANCE	2,000	2,000	5,000	3,000
CAPITAL OUTLAY				-
<b>TOTAL MEDICAL CENTER EXPENDITURES</b>	15,200	15,200	10,000	(5,200)

	2021-22 BUDGET	Approved 2022-23 BUDGET	Proposed 2023-2024 BUDGET	INCREASE (DECREASE)
<b>EXPENDITURES: OTHER USES / DONATIONS</b>				
DOWN TOWN IMPROVEMENT COMM.				-
COLUMBARIUM				-
HAVANA COMMUNITY DEVELOPMENT CORP	5,000	-		-
HAVANA MERCHANTS				-
SENIOR CITIZENS DONATION	2,500	-		-
RESERVE FOR CONTINGENCIES				-
HAVANA SPAIN	5,000	-		-
HAVANA MAINSTREET GRANT	4,000			-
TRANSFER TO SPECIAL REVENUE				-
<b>TOTAL DONATION EXPENDITURES</b>	16,500	-	-	-

<b>GENERAL FUND - REVENUE</b>	1,606,444	1,705,124	1,752,420	47,295
<b>GENERAL FUND - EXPENSE</b>	1,606,444	1,705,124	1,752,420	47,296
<b>NET REVENUE OVER EXPENSE</b>		0	(0)	

**SPECIAL REVENUE FUND**

<b>SPECIAL REVENUE FUND: REVENUE</b>	<b>2021-22 BUDGET</b>	<b>Approved 2022-23 BUDGET</b>	<b>Proposed 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
CDBG REVOLVING LOAN FUND	277,000	277,000	277,000	-
CDBG GRANT	650,000	650,000		(650,000)
CDBG HAZARD MITIGATION GRANT (Applied for funding)	-	817,239	817,239	-
TRANSFER FROM GENERAL FUND	-	-		-
MISC REVENUE	-	-		-
FDOT MSCOP RESURFACING	162,000	214,409	214,409	-
FRDAP PARK FUNDS	50,000	50,000	50,000	-
FDEO RIF FUNDS (DOWNTOWN)	75,000	75,000	75,000	-
FDEM HMGP GRANT (GENERATORS)	110,000	110,000	110,000	-
FDEO HMGP GRANT 25% MATCH	37,000	37,000	37,000	-
FDEO RESILIENCY GRANT (applied for \$70k funding)	-	-	70,000	70,000
DEO - SUBSTATION REPAIRS			250,000	250,000
ARPA FUNDS	427,729	806,955	285,483	(521,472)
INTEREST INCOME	-	-	-	-
AD VALOREM TAXES	22,000	22,000	22,000	-
<b>TOTAL SPECIAL REVENUE- REVENUE</b>	<b>1,810,729</b>	<b>3,059,603</b>	<b>2,208,131</b>	<b>(851,472)</b>

<b>SPECIAL REVENUE FUND: EXPENDITURES</b>	<b>2021-22 BUDGET</b>	<b>PROPOSED 2022-23 BUDGET</b>	<b>Proposed 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
DOWN TOWN IMP COMMITTEE	2,000	-		-
DOWNTOWN INFRASTRUCTURE IMPROVEMENTS	5,000	22,000	22,000	-
FAÇADE IMPROVEMENTS	5,000	-		-
HAVANA MAINSTREET	5,000	-		-
HAVANA HISTORICAL SOCIETY	5,000	-		-
FDOT MSCOP RESURFACING	162,000	214,409	214,409	-
FRDAP PARK FUNDS	50,000	50,000	50,000	-
FDEO RIF FUNDS (DOWNTOWN)	75,000	75,000	75,000	-
FDEM HMGP GRANT (GENERATORS)	110,000	110,000	110,000	-
FDEO HMGP GRANT 25% MATCH	37,000	37,000	37,000	-
ARPA FUNDS	427,729	365,555	41,868	(323,687)
OTHER GRANTS	-	-		-
PROGRAM INCOME	277,000	277,000	277,000	-
VULNERABILITY ASSESSMENT (Applied for \$70k)			70,000	70,000
STORM DRAIN REPAIRS		817,239	817,239	-
DEO - SUBSTATION REPAIRS			250,000	250,000
CDBG FY23 LIFT STATION CONSTRUCTION	650,000	650,000		(650,000)
ARPA FUND PROJECTS				
TRANSFER TO GENERAL FUND		228,400	120,065	(108,335)
TRANSFER TO WATER FUND			118,950	118,950
TRANSFER TO ELECTRIC FUND		163,000	-	(163,000)
TRANSFER TO GAS FUND		50,000	4,600	(45,400)
TRANSFER TO SEWER FUND		-	-	-
<b>TOTAL SPECIAL REVENUE EXPENDITURES</b>	<b>1,810,729</b>	<b>3,059,603</b>	<b>2,208,131</b>	<b>(851,472)</b>

<b>SPECIAL REVENUE FUND - REVENUE</b>	<b>3,059,603</b>	<b>2,208,131</b>
<b>SPECIAL REVENUE FUND - EXPENSE</b>	<b>3,059,603</b>	<b>2,208,131</b>
<b>NET REVENUE OVER EXPENSE</b>	<b>-</b>	<b>-</b>

**FIRE PENSION FUND**

<b>FIRE PENSION FUND: REVENUE</b>	<b>2021-22 BUDGET</b>	<b>PROPOSED 2022-23 BUDGET</b>	<b>Proposed 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
STATE OF FLORIDA	5,000	5,000	12,000	7,000
<b>TOTAL REVENUE</b>	5,000	5,000	12,000	7,000
<b>FIRE PENSION FUND: EXPENSE</b>				
ACTUARY FEES	-	-	7,000	7,000
ADMINISTRATION	5,000	5,000	5,000	-
<b>TOTAL EXPENDITURES</b>	5,000	5,000	12,000	7,000

<b>TOTAL FIRE PENSION FUND - REVENUE</b>	5,000	12,000
<b>TOTAL FIRE PENSION FUND - EXPENSE</b>	5,000	12,000
<b>NET REVENUE / EXPENSE</b>	-	-

**ENTERPRISE FUNDS**

**WATER FUND**

	2021-22 BUDGET	Approved 2022-23 BUDGET	Proposed 2023-2024 BUDGET	INCREASE (DECREASE)
<b>WATER FUND: REVENUE</b>				
WATER SALES	480,000	485,000	515,000	30,000
TAP FEES	5,000	5,000	5,000	-
MISCELLANEOUS REVENUE	3,000	3,000	3,000	-
INTEREST EARNINGS	3,000	3,000	3,000	-
WATER TANK LEASE-MAY NURSERY	1,200	1,200	1,200	-
WATER TANK LEASE-AT&T	18,500	18,500	18,500	-
WATER TANK LEASE-T-MOBILE	27,476	27,476	28,000	524
TRANSFER FROM SPECIAL REVENUE-ARPA			118,950	118,950
<b>TOTAL WATER REVENUE</b>	<b>538,176</b>	<b>543,176</b>	<b>692,650</b>	<b>149,474</b>
<b>WATER FUND: EXPENSE</b>				
REGULAR SALARIES	206,459	172,038	190,193	18,154
OVERTIME SALARIES	5,000	5,000	5,000	-
FICA TAXES	16,177	13,161	14,550	1,389
RETIREMENT CONTRIBUTIONS	33,500	33,574	43,162	9,588
HEALTH INSURANCE	33,113	20,150	30,787	10,637
WORKERS' COMPENSATION	4,542	4,545	3,690	(856)
PROFESSIONAL SERVICES	28,000	28,000	15,000	(13,000)
AUDITING	2,635	2,635	8,500	5,865
OTHER CONTRACTUAL SERV	30,000	30,000	36,000	6,000
TRAINING	1,181	1,258	1,300	42
COMMUNICATION SERVICES	4,000	4,000	4,000	-
POSTAGE/FREIGHT	3,800	3,800	4,800	1,000
UTILITY SERVICES	12,000	12,000	25,000	13,000
INSURANCE	10,000	10,000	47,474	37,474
REPAIR/MAINTENANCE	10,000	13,000	20,000	7,000
VEHICLE EXPENSE	15,000	15,000	8,000	(7,000)
MISCELLANEOUS	3,000	3,000	5,000	2,000
OPERATING SUPPLIES	10,000	10,000	12,368	2,368
UNIFORMS	6,000	6,000	3,000	(3,000)
LABORATORY FEES	6,000	6,000	4,000	(2,000)
MEMBERSHIPS/SUBSCRIPTIONS	8,000	5,000	3,000	(2,000)
CAPITAL OUTLAY	2,800	19,746	93,950	74,204
CAPITAL OUTLAY - VEHICLE LEASE / PURCHASE	-	-	25,000	25,000
FDEP LOAN PAYMENT + INTEREST (200521)	41,969	41,969	46,878	4,909
RESERVE FOR CONTINGENCIES			-	-
TRANSFER TO SPECIAL REV FUND	-	-		-
TRANSFER TO GENERAL FUND	-	59,400.00		(59,400)
TRANSFER TO SEWER FUND	42,000.00	21,800.00	40,000.00	18,200
<b>TOTAL WATER EXPENSE</b>	<b>538,176</b>	<b>543,176</b>	<b>692,650</b>	<b>149,474</b>
<b>WATER FUND - REVENUE</b>		<b>543,176</b>	<b>692,650</b>	
<b>WATER FUND - EXPENSE</b>		<b>543,176</b>	<b>692,650</b>	
<b>NET REVENUE OVER EXPENSE</b>		<b>0</b>	<b>0</b>	

**ELECTRIC FUND**

<b>ELECTRIC FUND: REVENUE</b>	<b>2021-22 BUDGET</b>	<b>Approved 2022-23 BUDGET</b>	<b>Proposed 2023-2024 BUDGET</b>	<b>INCREASE (DECREASE)</b>
GROSS RECEIPTS TAX				
ELECTRIC SALES	2,932,278	3,497,928	3,550,000	52,072
TAP FEES	4,000	4,000	5,000	1,000
MISCELLANEOUS REVENUE	25,000	25,000	10,000	(15,000)
INTEREST EARNINGS	15,000	15,000	14,000	(1,000)
TRANSFER IN FROM SPECIAL REVENUE		163,000	-	(163,000)
FUND BALANCE				-
<b>TOTAL ELECTRIC FUND REVENUE</b>	<b>2,976,278</b>	<b>3,704,928</b>	<b>3,579,000</b>	<b>(125,928)</b>
<b>ELECTRIC FUND: EXPENSE</b>				
REGULAR SALARIES	267,889	209,039	288,457	79,418
OVERTIME SALARIES	4,500	5,000	5,000	-
FICA TAXES	20,876	15,991	22,067	6,076
RETIREMENT CONTRIBUTIONS	48,829	52,036	73,348	21,312
HEALTH INSURANCE	32,253	10,244	34,891	24,648
WORKERS' COMPENSATION	2,587	2,587	1,973	(614)
PROFESSIONAL SERVICES	2,000	2,000	2,000	-
AUDITING	9,000	9,000	16,500	7,500
OTHER CONTRACTURAL SERV	1,500	1,500	1,500	-
TRAVEL	-	1,000	1,000	-
TRAINING	1,500	3,500	4,500	1,000
COMMUNICATION SERVICES	3,300	3,300	3,300	-
POSTAGE/FREIGHT	3,000	3,000	7,000	4,000
UTILITY SERVICES	3,500	3,500	3,500	-
INSURANCE	10,193	10,193	35,767	25,574
REPAIR/MAINTENANCE	15,015	15,015	17,000	1,985
VEHICLE EXPENSE	4,800	4,800	13,000	8,200
MISCELLANEOUS	3,500	3,550	8,000	4,450
PSC REGULATORY FEE	900	900	897	(3)
OPERATING SUPPLIES	17,000	15,000	29,400	14,400
UNIFORMS	2,500	5,000	4,000	(1,000)
PURCHASES	1,450,000	2,481,684	2,000,000	(481,684)
MEMBERSHIPS/SUBSCRIPTIONS	5,000	8,836	6,000	(2,836)
CAPITAL OUTLAY	169,358	177,603	88,472	(89,131)
RESERVE FOR CONTINGENCIES	40,000	30,000	15,000	(15,000)
GROSS RECEIPT TAX	-	-	-	-
BAD DEBT	-	-	-	-
TRANSFER TO FUND BALANCE	-	-	229,428	229,428
TRANSFER TO SEWER	107,278	90,650	47,000	(43,650)
TRANSFER TO RATE STAB. FUND	10,000	10,000	10,000	-
TRANSFER TO GENERAL FUND	740,000	530,000	610,000	80,000
<b>TOTAL ELECTRIC FUND EXPENSES</b>	<b>2,976,278</b>	<b>3,704,928</b>	<b>3,579,000</b>	<b>(125,927)</b>
<b>ELECTRIC FUND - REVENUE</b>				
		3,704,928	3,579,000	
<b>ELECTRIC FUND - EXPENSE</b>				
		3,704,928	3,579,000	
<b>NET REVENUE OVER EXPENSE</b>				
		<b>0</b>	<b>(0)</b>	

**GAS FUND**

	2021-22 BUDGET	Approved 2022-23 BUDGET	Proposed 2023-2024 BUDGET	INCREASE (DECREASE)
<b>GAS FUND: REVENUE</b>				
GROSS RECEIPTS TAX				-
GAS SALES	301,000	336,500	357,000	20,500
TAP FEES		5,000	5,000	-
MISCELLANEOUS REVENUE		23,000	4,000	(19,000)
INTEREST EARNINGS	4,000	4,000	4,000	-
TRANSFER FROM SPECIAL REVENUE		50,000	4,600	(45,400)
LOAD FACTOR IMPROVEMENT PROGRAM			35,000	35,000
FUND BALANCE				-
<b>TOTAL GAS REVENUE</b>	305,000	418,500	409,600	(8,900)
<b>GAS FUND: EXPENSE</b>				
REGULAR SALARIES	82,263	130,678	93,939	(36,739)
OVERTIME SALARIES	1,000	3,000	1,000	(2,000)
FICA TAXES	6,293	9,997	7,186	(2,811)
RETIREMENT CONTRIBUTIONS	15,511	20,924	21,210	286
HEALTH INSURANCE	11,447	13,491	14,875	1,384
WORKERS' COMPENSATION	1,293	1,293	1,409	116
PROFESSIONAL SERVICES	-	-	-	-
AUDITING	2,000	2,000	3,200	1,200
OTHER CONTRACTURAL SERV	8,000	25,500	22,000	(3,500)
TRAINING	1,000	1,000	761	(239)
COMMUNICATION SERVICES	500	500	100	(400)
POSTAGE/FREIGHT	1,300	1,300	1,500	200
UTILITY SERVICES	600	600	600	-
INSURANCE	17,707	17,707	25,386	7,679
REPAIR/MAINTENANCE	4,000	4,000	7,500	3,500
VEHICLE EXPENSE	3,000	3,000	1,750	(1,250)
MISCELLANEOUS	500	500	500	-
PSC REGULATORY FEE			100	100
OPERATING SUPPLIES	8,367	8,526	10,500	1,974
UNIFORMS	175	1,000	1,000	-
PURCHASES	97,044	165,000	185,000	20,000
MEMBERSHIPS/SUBSCRIPTIONS	500	500	500	-
CAPITAL OUTLAY	1,000	1,000	2,600	1,600
TWIN PONDS LOAN PYMT		5,484	5,484	-
RESERVE FOR CONTINGENCIES			-	-
BAD DEBTS	1,500	1,500	1,500	-
GROSS RECEIPTS TAX				-
TRANSFER TO GENERAL FUND	40,000	-		-
<b>TOTAL GAS EXPENSE</b>	305,000	418,500	409,600	(8,900)
<b>GAS FUND - REVENUES</b>		418,500	409,600	
<b>GAS FUND - EXPENSE</b>		418,500	409,600	
<b>NET REVENUE OVER EXPENSE</b>		0	0	

**SEWER FUND**

	2021-22 BUDGET	Adopted 2022-23 BUDGET	Proposed 2023-2024 BUDGET	INCREASE (DECREASE)
<b>SEWER FUND: REVENUE</b>				
SEWER SALES	392,000	405,000	435,000	30,000
TAP FEES	500	500	3,000	2,500
MISCELLANEOUS REVENUE				-
INTEREST EARNINGS	(500)	-		-
FDEP LOAN/GRANT				-
FUND BALANCE (USE OF RESERVES)				-
TRANSFER FROM WATER	42,000	21,800	40,000	18,200
TRANSFER FROM ELECTRIC	107,278	90,650	47,000	(43,650)
TRANSFER FROM SR - ARPA			-	-
<b>TOTAL SEWER FUND REVENUE</b>	<b>541,278</b>	<b>517,950</b>	<b>525,000</b>	<b>7,050</b>
<b>SEWER FUND: EXPENSES</b>				
REGULAR SALARIES	48,534	28,847	18,546	(10,301)
OVERTIME SALARIES	500	500	500	-
FICA TAXES	3,752	2,180	1,419	(762)
RETIREMENT CONTRIBUTIONS	5,897	5,583	4,688	(895)
HEALTH INSURANCE	8,706	1,867	3,261	1,393
WORKERS' COMPENSATIONS	1,113	1,120	-	(1,120)
PROFESSIONAL SERVICES	29,715	15,000	-	(15,000)
AUDITING	1,300	1,300	2,000	700
OTHER CONTRACTURAL SERVICES	281,285	302,863	325,000	22,137
TRAINING	250	250	250	-
COMMUNICATION SERVICES	1,000	1,000	500	(500)
POSTAGE/FREIGHT	1,500	1,500	1,500	-
UTILITY SERVICES	2,421	2,428	2,428	(0)
SPRAYFIELD LEASE	30,500	30,500	32,000	1,500
INSURANCE	5,500	5,500	16,675	11,175
REPAIR/MAINTENANCE	4,000	4,000	4,000	-
VEHICLE EXPENSE	400	1,000	1,100	100
MISCELLANEOUS	500	500	532	32
OPERATING SUPPLIES	1,000	1,500	2,000	500
UNIFORMS	100	100	100	-
CAPITAL OUTLAY	4,640	2,000	-	(2,000)
FDEP LOAN PAYMENTS	52,025	52,071	52,071	0
1988 SINKING FUND-INTEREST	-	-	90	90
1999 SINKING FUND-INTEREST	55,140	55,140	55,140	-
BAD DEBT	1,500	1,200	1,200	-
RESERVE FOR CONTINGENCIES				-
<b>TOTAL SEWER EXPENSE</b>	<b>541,278</b>	<b>517,950</b>	<b>525,000</b>	<b>7,050</b>

SEWER FUND - REVENUES	517,950	525,000
SEWER FUND - EXPENSE	517,950	525,000
<b>NET REVENUE OVER EXPENSE</b>	<b>(0)</b>	<b>0</b>

## BUDGET SUMMARY

	2021-22	Approved 2022-23	Proposed 2023-2024	
<b>GENERAL OPERATING</b>				
REVENUE	1,606,444	1,705,124	1,752,420	
EXPENSE - TOTAL	1,606,444	1,705,124	1,752,420	
EXPENSE - ADMIN	88,000	112,655	152,922	
EXPENSE - POLICE	1,061,909	1,108,841	1,100,726	
EXPENSE - FIRE	85,506	62,854	89,385	
EXPENSE - STREETS/DRAINAGE	292,128	379,244	373,088	
EXPENSE - RECREATION	47,201	26,331	26,300	
EXPENSE - MEDICAL CENTER	15,200	15,200	10,000	
EXPENSE - OTHER USES / DONATIONS	16,500	-	-	
NET REVENUE/EXPENSE	-	0	(0)	
<b>SPECIAL REVENUE</b>				
REVENUE	1,810,729	3,059,603	2,208,131	
EXPENSE	1,810,729	3,059,603	2,208,131	
NET REVENUE/EXPENSE	-	-	-	
<b>FIRE PENSION FUND</b>				
REVENUE	5,000	5,000	12,000	
EXPENSE	5,000	5,000	12,000	
NET REVENUE/EXPENSE	-	-	-	
<b>ENTERPRISE FUNDS</b>				
WATER REVENUE	538,176	543,176	692,650	
ELECTRIC REVENUE	2,976,278	3,704,928	3,579,000	
GAS REVENUE	305,000	418,500	409,600	
SEWER REVENUE	541,278	517,950	525,000	
TOTAL ENTERPRISE REVENUE	4,360,732	5,184,554	5,206,250	
WATER EXPENSE	538,176	543,176	692,650	
ELECTRIC EXPENSE	2,976,278	3,704,928	3,579,000	
GAS EXPENSE	305,000	418,500	409,600	
SEWER EXPENSE	541,278	517,950	525,000	
TOTAL ENTERPRISE EXPENSE	4,360,732	5,184,554	5,206,250	
ENTERPRISE FUND TOTAL REVENUE	4,360,732	5,184,554	5,206,250	
ENTERPRISE FUND TOTAL EXPENSE	4,360,732	5,184,554	5,206,250	
NET REVENUE/EXPENSE	-	0	0	
<b>TOTAL REVENUE</b>	7,782,905	9,954,281	9,178,800	-7.79%
<b>TOTAL EXPENSE</b>	6,176,461	9,954,279	9,178,800	-7.79%
<b>FY2023-2024 NET PROFIT/LOSS</b>		<b>0</b>	<b>0</b>	



**TOWN OF HAVANA  
FY2024  
Capital Outlay and Infrastructure**

	CAPITAL OUTLAY	INFRASTRUCTURE
<b>ADMINISTRATION</b>		
Generator - Town Hall	10,000.00	-
Repairs - Town Hall - Carpet		23,000.00
Repairs - Town Hall - Gutter Replacement		7,000.00
Repairs - Town Hall - Paint		2,000.00
Computer Replacement	5,000.00	
<b>Total</b>	<b>15,000.00</b>	<b>32,000.00</b>
<b>POLICE</b>		
2020 Interceptor 4th Year Finance	10,524.00	-
2020 Supervisor Truck 4th Yr Finance	6,250.00	
2021 Supervisor Truck 4th Yr Finance	6,250.00	-
2021 Dodge Charger 3r Year Finance	7,000.00	-
2022 Dodge Charger -2nd Year Finance	10,270.56	-
2022 Dodge Charger -2nd Year Finance	10,270.56	-
Vehicle Laser	3,500.00	
<b>Total</b>	<b>54,065.12</b>	<b>-</b>
<b>FIRE</b>		
Miscellaneous Fire Outlay	5,000.00	-
<b>Total</b>	<b>5,000.00</b>	<b>-</b>
<b>STREETS / DRAINAGE</b>		
Backhoe Seals	4,000.00	-
<b>Total</b>	<b>4,000.00</b>	<b>0.00</b>
<b>RECREATION</b>		
Bathrooms/ Community Park	0	10,000.00
<b>Total</b>	<b>0</b>	<b>10,000.00</b>
<b>WATER</b>		
SCADA Radio System	-	18,950.00
Well 2 Pump / Shaft Repairs		45,000.00
Well 2 & 3 - Roof Repairs		20,000.00
Well 5 High Service Pump Repairs		10,000.00
2023 Truck Purchase 1/2	25,000.00	-
<b>Total</b>	<b>25,000.00</b>	<b>93,950.00</b>
<b>ELECTRIC</b>		
Transformer - Residential Restock	6,000.00	-
3-Phase Transformer	17,972.00	-
Single Phase - Transformers (Stock) - OH x 2	8,000.00	
Single Phase - Transformers (Stock) - Pad x 1	8,500.00	
Single Phase - Transformer (Stock / Pad 50kva) x 1	10,000.00	
Electric / Gas Truck - 1/2*	35,500.00	
Painting Transformers at Substation		33,000.00
Hydraulic Pole Saw	2,500.00	
<b>Total</b>	<b>88,472.00</b>	<b>33,000.00</b>

**GAS**

Temperature Corrector - Havana Heights	2,600.00	-
Miscellaneous Gas Outlay	-	-
	<hr/>	<hr/>
	2,600.00	-

**SEWER**

Sprayfield Field 5D Riser Line Clearing	-	-
	<hr/>	<hr/>
<b>Total</b>	-	-

<b>Subtotal</b>	<hr/>	<hr/>
	194,137.12	168,950.00

<b>Capital Outlay / Infrastructure Total</b>	<hr/>	<hr/>
	\$	363,087.12

**TOWN OF HAVANA  
FY2024  
DEBT SERVICE**

	<b>ANNUAL INSTALLMENT</b>
WASTEWATER (SEWER)	
USDA SEWER BOND PAYMENT	55,140.00
(2014) FDEP STATE REVOLVING FUND PAYMENT	3,553.00
(2021) FDEP STATE REVOLVING FUND PAYMENT	48,517.58
	107,210.58
 DRINKING WATER	
(2014) FDEP STATE REVOLVING FUND PAYMENT	4,607.00
(2017) FDEP STATE REVOLVING FUND PAYMENT	89.00
(2018) FDEP STATE REVOLVING FUND PAYMENT	37,273.00
	41,969.00
 GAS	
(2022) MUNICIPAL GAS ASSOC. OF GEORGIA	5,484.00
TOTAL DEBT SERVICE	154,663.58

BUDGET SUMMARY  
TOWN OF HAVANA - FISCAL YEAR 2023 - 2024

**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF HAVANA, FL. ARE 7.79 PERCENT LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.**

General Fund 2.50

ESTIMATED REVENUES	GENERAL FUND	SPECIAL REVENUE FUND	ENTERPRISE FUNDS	FIRE PENSION FUND	TOTAL BUDGET
	Millage per \$1000				
<b>Ad Valorem Taxes</b>	<b>2.5000</b>	<b>239,448</b>	<b>22,000</b>		261,448
Sales & Use Tax		427,500			427,500
Licenses & Permits		15,000			15,000
Intergovernmental Revenue		129,647	2,186,131	12,000	2,327,778
Charges for Services		126,759			126,759
Fines & Forfeitures		12,000			12,000
Interest Earned/Other		72,000			93,000
Water Fund			570,700		570,700
Electric Fund			3,565,000		3,565,000
Gas Fund			401,000		401,000
Sewer Fund			438,000		438,000
<b>TOTAL SOURCES</b>	<b>1,022,354</b>	<b>2,208,131</b>	<b>4,995,700</b>	<b>12,000</b>	<b>8,238,185</b>
Transfers In		730,065	210,550		940,615
Fund Balances/Reserves/Net Assets					-
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>1,752,420</b>	<b>2,208,131</b>	<b>5,206,250</b>	<b>12,000</b>	<b>9,178,800</b>
<b>EXPENDITURES</b>					
General Governmental Services		152,922		12,000	164,922
Public Safety:					-
Police		1,100,726			1,100,726
Fire		89,385			89,385
Physical Environment			1,964,516		1,964,516
Transportation		373,088			373,088
Culture & Recreation		26,300			26,300
Human Services		10,000			10,000
Water Fund			652,650		652,650
Electric Fund			2,682,572		2,682,572
Gas Fund			409,600		409,600
Sewer Fund			417,699		417,699
Loan Interest			55,230		55,230
Interest on Bonds-Sewer			52,071		52,071
<b>TOTAL EXPENDITURES</b>	<b>1,752,420</b>	<b>1,964,516</b>	<b>4,269,822</b>	<b>12,000</b>	<b>7,998,757</b>
Transfers Out			243,615		940,615
Fund Balances/Reserves/Net Assets					239,428
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES &amp; BALANCES</b>	<b>1,752,420</b>	<b>2,208,131</b>	<b>5,206,250</b>	<b>12,000</b>	<b>9,178,800</b>
The tentative, adopted, and / or final budgets are on file in the office of the above referenced taxing authority as a public record.					

# NOTICE OF PROPOSED TAX INCREASE

The Town of Havana has tentatively adopted a measure to increase its property tax levy:

**Last year's property tax levy:**

A. Initially proposed tax levy . . . . .	<u>\$ 208,471</u>
B. Less tax reduction due to Value Adjustment Board and other assessment changes . . . . .	<u>\$ 20,590</u>
C. Actual property tax levy . . . . .	<u>\$ 187,881</u>

**This year's proposed tax levy . . . . .** **\$ 239,488**

All concerned citizens are invited to attend a public hearing on the tax increase to be held  
on:

**September 26, 2023**

**5:30 p.m.**

**at**

**Cecil G. Trippe Municipal Building**

**711 North Main Street**

**Havana, Florida 32333**

***A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.***