

**HAVANA TOWN COUNCIL
REGULAR COUNCIL MEETING
December 18, 2017 6 pm**

Member(s) Present: Decorkus Allen, T. J. Davis, Cathy Johnson, Shirley McGill, David Norman, Vernell Ross and Phyllis Thomas

Member(s) Absent:

The meeting was called to order by Mayor Davis.

Motion was made by Mayor Pro Tem Ross and seconded by Councilman Allen to approve the minutes from the November 28, 2017 Regular Council Meeting. Motion carried.

VISITORS:

N/A

OLD BUSINESS:

N/A

NEW BUSINESS:

Mr. Michael Murphy, Mott MacDonald, discussed the Wastewater Facility Plan during the Public Hearing. The official business is to approve the submission of a Capital Financing Plan for the wastewater treatment facility by approving **Resolution No. 2017-06R**. The resolution is a requirement and must be sent to the Department of Environmental Protection (DEP). Motion made by Councilman Allen and seconded by Mayor Pro Tem Ross to approve **Resolution No. 2017-06R**, authorizing the submission of the Capital Finance Plan to DEP. Motion carried.

Mr. Murphy also explained the change order for the well project. He mentioned there is a credit of \$10,000 for changing out the doors. There was a long delay to receive the fiberglass doors and the doors were switched out to metal doors. Mr. David Vause, the Town's water superintendent, requested additional controls/instruments and to also re-route the electrical service underground. The contractor quoted \$18,340.43 and the net effect will be \$8,340.43 along with a time extension. The ground storage tank has an aerator and the contractor asked for sixty (60) additional days which will extend the completion date to February. Motion made by Councilman Allen and

seconded by Mayor Pro Tem Ross to approve the change order for the well project. Motion carried.

The Martin Luther King, Jr. celebration is scheduled for January 15, 2018. The route was worked out with Chief Tracy Smith and all the necessary paperwork has been completed. Motion made by Mayor Pro Tem Ross and seconded by Councilman Allen to approve the Martin Luther King, Jr. celebration. Motion carried.

Two (2) recreational citizen's meetings have been held. Mr. McKinnon is requesting the council to hold a workshop on January 23, 2018 at 3 pm. This workshop will be for informational purposes and no official vote will be taken. It will be held at the Cecil G. Trippe Municipal Building.

Mr. McKinnon advised a workshop on the sunshine law to inform elected officials is also scheduled. This workshop will be held on January 11, 2018 at 3 pm at the Cecil G. Trippe Municipal Building.

TOWN MANAGER REPORT:

Mr. McKinnon mentioned he met with the representative of the company that purchased the elementary school. Their plans are to come before the Council in the future to give an update of what they are planning to offer.

At the last meeting, Gadsden Day at the Capitol was mentioned. Mr. McKinnon advised the scheduled date will be January 17, 2018. The event will host representatives from county and municipal governments to inform legislators about what is happening in Gadsden County. This will be a great opportunity to plant the seed about legislative appropriation for the sewer plant upgrade. This event will be held on the 4th floor of the Capitol.

Mr. McKinnon stated he needs approval for this item. There is someone that wants to donate two (2) tables for chess and checkers. The Library agreed to assist and check out the pieces. The Library also agreed to look into a program that will offer services to teach children how to play chess. Mayor Pro Tem Ross inquired if there will be any shelter. Mr. McKinnon stated no but this can be discussed during the recreational workshop. Motion made by Councilman Allen and seconded by Councilwoman Johnson to approve the donation of the chess/checker tables. Motion carried.

Chief Tracy Smith advised there was discussion regarding traffic exceeding the speed limit on US 27. He mentioned the Department of Transportation (DOT) will conduct a speed study. He advised that he will give an update after the DOT study is complete and bring a recommendation to the Council. Mayor Pro Tem Ross stated at one time, there was discussion about rerouting the traffic. Mr. McKinnon stated this can be discussed with Capital Regional Transportation Planning Agency (CRTPA), Havana Main Street and DOT. This will involve all agencies and also the residents that live along the route. The roads will possibly have to be upgraded to handle the flow of traffic along with scheduling public hearings.

COUNCIL COMMENTS:

Councilwoman Johnson mentioned she is aware of the community development grant that the town applied for and got approval for the water facilities. She inquired if the Town could possibly apply for a SHIP program. She stated she saw where Midway received a grant and advised that the county will not cover homes inside Havana's city limits. The grant period is now open.

Councilwoman Johnson also stated she will attend the legislative meetings and will pay attention to the new laws. The town needs to be proactive, stay informed and keep our constituents informed.

Mayor Pro Tem Ross wished everyone a Merry Christmas. This is the season for giving. He also complimented the Town on the Christmas decorations.


Councilwoman Thomas stated she attended the Florida League of Cities conference and it was very informative.

Councilman Allen mentioned it has been a blessing and opportunity to serve on the Council. He stated he is meeting a lot of informed people and has been blessed with Commissioner Ziffer of Tallahassee. Councilman Allen stated he spoke with Florida League of Cities regarding certain grants. He passed out maps which showed areas that he is interested in annexing into the city limits (attached). He stated Havana is land locked and needs more land. He stated the area he is interested in annexing is paying utilities. Councilman Allen motioned to annex the area indicated on the map into the city limits. After a discussion, Mr. McKinnon stated this can certainly move forward by voluntary or involuntary annexation. Mr. McKinnon advised he will have

someone attend the next council meeting to explain the process of annexation. Councilwoman Johnson inquired if this was the history of previous annexations. Mr. McKinnon advised the land that was annexed previously was one owner. A vote can be taken to proceed with the process. Motion made by Councilman Allen and seconded by Councilwoman Johnson to proceed with the annexation. Motion carried.


Motion made by Mayor Pro Tem Ross and seconded by Councilman Allen to pay bills. Motion carried.

Motion to adjourn.



T. J. Davis, Mayor

ATTEST:



Shelia A. Evans, Town Clerk