

CERTIFICATE OF APPROPRIATENESS APPLICATION Application Fee - \$150

APPLICANT INFORMATION

Name:	
Business Name:	
Email:	
Phone:	()
Alt. Phone:	()
Property Address:	

Owner Name and Address (if other than applicant):

PROJECT INFORMATION

Project Location: ______ Legal Description (attach separate sheet if necessary):

District: CENTRAL BUSINESS DISTRICT

Proposed Changes (**Please describe, in full detail, including but not limited to colors, dimensions, materials used, estimated time, etc.** Attach separate sheet if necessary):

PROJECT DESCRIPTION

Check ALL that Apply:

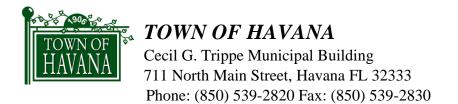
0	Alteration	0	Demolition			
0	Moving	0	Grading			
0	Excavation	0	Sign			
0	New Construction	0	Addition			
0	Repair	0	Other			
WORK BEING PERFORMED BY:						
Architect or Engineer:						
Building Contractor:						

Other: _____

REQUIRED ATTACHMENTS TO THIS APPLICATION:

- Site Plan
- Materials Sample(s)
- Elevation Review (if applicable)
- Photographs (4x6 or Larger). No Polaroids or Google Earth Images.
- Other

(Please discuss appropriate photographs/materials with Town Manager prior to application submission)



AFFIDAVIT OF AUTHORIZATION

Instructions: To be completed by the individual submitting the application (owner or authorized agent).

I,	(name), as	(owner/title) of
	(company/pi	roperty), swear or affirm under oath, that
I am the owner or the authorized representative	of the owner(s) of the	property and affirm by my initials and
signature below, the following:		

_____ I have full authority to secure the approval(s) requested and to impose covenants and restrictions on the referenced property as a result of any action approved by the county in accordance with this application and Town of Havana Ordinance 387;

_____ The information on this application and any associated sketches, photos, or other documentation attached to the application represent an accurate description of the proposed work. I have omitted nothing that might affect the decision of the Town of Havana Planning/Historic Preservation Committee.

_____ I agree to supply photographs of the appropriate representative views of the proposed work when the job is completed.

_____ I will attend (or send a representative to attend) the public hearing of this application before the Town of Havana Planning/Historic Preservation Committee.

_____ I have authorized the staff of the Town of Havana to enter upon the property during normal working hours for the purpose of investigating and evaluating the request made through this application.

_____ I understand that the approval of the Town of Havana Planning/Historic Preservation Committee does not constitute approval of other required federal, state or local permit applications.

_____ I understand that issuance of a Certificate of Appropriateness is not an authorization to begin work.

_____ I understand that a Certificate of Appropriateness becomes void unless construction is commenced within (1) year of the date of issue.

_____ I understand that a \$150.00 fee must be submitted with my application and no changes will be considered until that fee has been remitted to the Town of Havana.

Under penalties of perjury, I declare that I have read that I have read the foregoing Affidavit of Authorization and that the facts stated in it are true.

Signature

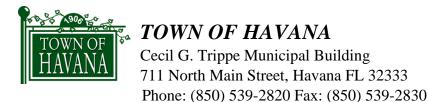
Date

STATE OF FLORIDA County of _____

The foregoing instrument was sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____, by ______ (name of person providing oath or affirmation).who _____ is personally known to me or who provided ______ as identification.

STAMP/SEAL

SIGNATURE OF NOTARY PUBLIC



TOWN OF HAVANA PLANNING/HISTORIC PRESERVATION COMMITTEE

Certificate of Appropriateness Application Recommendation for Town Council

Date Reviewed:

June 8, 2023

Owner Name	Paul Becotte -	"You	Never	Know"

Property Address 120 E. 7th Avenue Havana Florida 32303

Committee Recommendation: **Approve**

Committee Chair

Signature

Date

Karen Bass Printed Name

Committee Members

Karen Bass, Chair Tammy Hinson, Vice-Chair Becky Tiller, Secretary Fred Lee, Member Betty Kellum, Member Trena Giddens, Member James Heidenreich, Member