

# **PUBLIC HEARING AGENDA**

SECOND PUBLIC HEARING

TOWN OF HAVANA FY 17 CDBG NEIGHBORHOOD REVITALIZATION PROJECT

August 7, 2018

## **I. PROPOSED PROJECT**

**NEIGHBORHOOD REVITALIZATION: THE RENOVATION AND UPGRADE OF THE WASTEWATER TREATMENT FACILITY (WWTF). PROJECT WILL BENEFIT THE ENTIRE HAVANA SEWER FRANCHISE AREA.**

## **II. BUDGET**

**A. AMOUNT REQUESTED: \$650,000.00**

**B. NEIGHBORHOOD REVITALIZATION:**

- |                                      |              |
|--------------------------------------|--------------|
| 1. SEWER TREATMENT PLANT RENOVATION: | \$598,000.00 |
| 2. ADMINISTRATION:                   | \$52,000.00  |

**C. MATCHING FUNDS:**

GRANT WILL BE PAIRED WITH DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT/LOAN AND WILL BE USED TO OFF-SET THE TOTAL PROJECT CONSTRUCTION COST IN ORDER TO REDUCE THE AMOUNT THE TOWN WILL HAVE TO BORROW FROM DEP

## **III. TIMING**

**A. APPLICATION WILL BE SUBMITTED ON AUGUST 7, 2018**

**B. SITE VISITS IN SEPTEMBER**

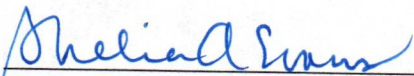
**SECOND PUBLIC HEARING MINUTES**  
**Town of Havana**  
**FFY 2017 CDBG Application**  
**August 7, 2018**

**Those in attendance were:**

Howard McKinnon  
Gwendolyn McGill  
Cathy Johnson  
Shelia Evans  
Mayor Vernell Ross  
John N. Bert  
Edward Bass  
Robin Phillips

Mayor Ross opened the public hearing at 3:00 pm. He then handed the meeting over to Mrs. Robin Phillips with Jones-Phillips and Associates, Inc. Mrs. Phillips said that this was the second public hearing for the CDBG application process. She said that the Town was applying for a CDBG Neighborhood Revitalization project for the renovation and upgrade of the wastewater treatment facility (WWTF) and that the amount of the grant was \$650,000. Mrs. Phillips then went over the budget for the grant. She said that the renovation of the plant would be \$598,000 of the budget and \$52,000 would be for administration. She said that the application will be going in to DEO on August 13, 2018 and if it ranks high enough for a site visit that will take place in September. She said that the grant will be leveraged with a DEP Revolving Loan for the remainder of the cost of the plant, approximately \$5 million. The Town agreed to match the project will \$50,000 from the general fund. She asked if there were any questions or comments. There were none. The Council passed a resolution for the application submittal and match. The meeting was adjourned at 3:15 pm.

**ATTEST:**



Shelia A. Evans  
Town Clerk



**Resolution No. 2018-02R**

**WHEREAS**, the Town Council of Havana, Florida is hereby making known its intention to apply to the State of Florida for Community Development Block Grant Neighborhood Revitalization assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

**WHEREAS**, the Council desires to request CDBG grant funds to assist the Town for renovation and upgrade of the Wastewater Treatment Facility, and understand that the total estimated cost associated with the construction and administrative expense being applied for is \$650,000; and

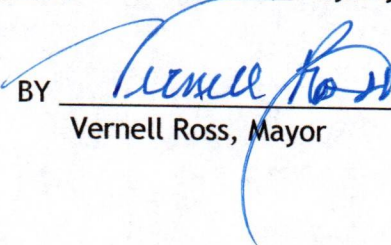
**WHEREAS**, the legislative body of the Town of Havana, Florida recognizes the Mayor as the appropriate Town official authorized, in his/her capacity as Mayor to act on behalf of the Town in such matters and further acknowledges that his/her signature shall be binding upon the Town of Havana in such matters; therefore

**BE IT HEREBY RESOLVED** by the Town Council of Havana, Florida,


1. That is approved the submission of the FFY 17 CDBG Neighborhood Revitalization application requesting \$650,000 in federal grant assistance for grant funded improvements; and
2. That this legislative body of the Town of Havana, Florida hereby authorized the Mayor (or in his/her absence, the Mayor pro-tem) to act as the appropriate Town official on behalf of the Town of Havana, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting FFY 2017 CDBG assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and the Town of Havana, Florida that may result from this application.
3. That the Town of Havana agrees to pledge \$50,000 as match for the CDBG application.
4. That the Town of Havana hereby authorizes the Town Clerk to sign any and all documents and reports for the proposed grant not expressly required to be signed by the chief elected official.

**ADOPTED** this 7<sup>th</sup> day of August on a vote of 5 yeas and 0 nays by the Havana Town Council.

BY

  
Vernell Ross, Mayor

**ATTEST:**

  
Shelia A. Evans  
Town Clerk



**RESOLUTION NUMBER \_\_\_\_\_**

WHEREAS, the Town Council of Havana, Florida, is hereby making known its intention to apply to the State of Florida for Community Development Block Grant Neighborhood Revitalization assistance under the provisions as set forth in Title I of the Housing and Community Development Act of 1974, as revised; and

WHEREAS, the Council desires to request CDBG grant funds to assist the Town for the renovation and upgrade of the Wastewater Treatment Facility, and understands that the total estimated cost associated with the construction and administrative expenses being applied for is \$650,000.00; and

WHEREAS, the legislative body of the Town of Havana, Florida, recognizes the Mayor as the appropriate Town official authorized, in his/her capacity as Mayor to act on behalf of the Town in such matters and further acknowledges that his/her signature shall be binding upon the Town of Havana in such matters; therefore

BE IT HEREBY RESOLVED by the Town Council of Havana, Florida,

1. That it approves the submission of the FFY 17 CDBG Neighborhood Revitalization application requesting \$650,000.00 in federal grant assistance for grant funded improvements; and
2. That this legislative body of the Town of Havana, Florida, hereby authorizes the Mayor (or in his/her absence, the Mayor pro-tem) to act as the appropriate Town official on behalf of the Town of Havana, Florida, in dealings with the State of Florida and to sign any and all necessary application forms requesting FFY 2017 CDBG assistance; as well as, submitting any additional information required and signing any necessary contracts and/or other agreements between the State of Florida and the Town of Havana, Florida that may result from this application.
3. That the Town of Havana agrees to pledge \$50,000.00 as match for the CDBG application.
4. That the Town of Havana hereby authorizes the Town Clerk to sign any and all documents and reports for the proposed grant not expressly required to be signed by the chief elected official.

ADOPTED THIS 7<sup>th</sup> day of August on a vote of \_\_\_\_\_ yeas, and \_\_\_ nays by the Havana Town Council.

BY: \_\_\_\_\_  
Vernell Ross, Mayor

ATTEST:

\_\_\_\_\_  
Sheila Evans, Clerk

(SEAL)