

**HAVANA TOWN COUNCIL  
REGULAR COUNCIL MEETING  
August 14, 2018 6 pm**

**Member(s) Present:** Decorkus Allen, Eddie Bass, Nick Bert, Cathy Johnson, Shirley McGill and Vernell Ross

**Member(s) Absent:** David Norman

The meeting was called to order by Mayor Ross.

Motion was made by Mayor Pro Tem Allen and seconded by Councilman Bert to approve the minutes from the July 26, 2018 regular council meeting. Motion carried.

**VISITORS:**

N/A

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

Mrs. Beth Kirkland, executive director of the Gadsden County Development Council and Mr. Ed Radigan, recruiter from Tallahassee Community College (TCC) gave a brief presentation regarding a proposed GED program for the Havana community. The cost will be \$30 per semester and financial assistance is also available. Mr. Radigan advised the program will offer businesses an educated workforce. It will also offer an easy flow for students to continue their education by attending TCC, FAMU and FSU. Motion made by Mayor Pro Tem Allen and seconded by Councilman Bert to approve the GED program for the Havana community. Motion carried.

Mr. Michael Layne, Mott MacDonald, discussed **Resolution No. 2018-03R**, Drinking Water Asset Management which is a requirement of the Department of Environmental Protection (DEP). Mr. Layne stated the town has been fortunate to receive funding and part of the requirement is a utility asset management and sustainability plan to move forward. The resolution also authorizes the town manager to take all actions necessary to implement the plan in accordance with Florida law and the council's

direction. Motion made by Councilman Bass and seconded by Councilman Bert to approve **Resolution No. 2018-03R**, Drinking Water Asset Management. Motion carried.

**Resolution No. 2018-04R** is for the sewer asset management and sustainability plan. Mr. Layne explained there are plans to bid out the wastewater treatment facility upgrade. At this time, we are waiting on Department of Environmental Protection (DEP). The town also applied for a CDBG grant to assist with funding. An audit of the wastewater system was completed by Rural Water and the recommendation is to upgrade the plant. Mr. McKinnon stated the plant is approximately 60 years old and has served its useful life. The town's goal is to have good reliable infrastructure. Motion made by Councilman Bert and seconded by Councilman Bass to approve **Resolution No. 2018-04R**, Sewer Asset Management. Motion carried.

Mayor Pro Tem Allen mentioned he currently serves on the Northwest Florida League of Cities board of directors. He explained the resolution received from Florida League of Cities (FLC) celebrating 50 years of Home Rule. Home Rule is a power granted by the Florida Constitution to Florida municipalities to establish their own form of government through their charters, ordinances and resolutions. Motion made by Councilwoman McGill and seconded by Councilwoman Johnson to approve the resolution from Northwest Florida League of Cities celebrating their 50 years of Home Rule. Motion carried.

Mr. McKinnon stated there are plans to host the budget workshop on August 30 2018 at 3 pm. After a brief discussion, the workshop date was changed to August 28, 2018 at 3 pm.

#### **TOWN MANAGER REPORT:**

Mr. McKinnon advised the town will need to hold two (2) public budget hearings which is required by State law and there must be a quorum. The dates scheduled are September 10<sup>th</sup> at 6 pm for the first hearing and September 24<sup>th</sup> at 6 pm for the final hearing.

Mr. McKinnon reported safety fences were installed at the locations reported by Councilwoman Johnson.

The second request were mailed out to property owners for the proposed annexation south of town.

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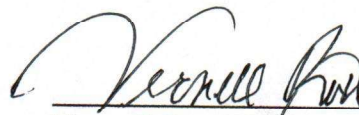
Mr. McKinnon reported the survey field work for the park south of town has been completed.

**COUNCIL COMMENTS:**

Councilman Bass stated the fencing that was installed for safety looks good.

Motion made by Councilman Bert and seconded by Councilman Bass to pay bills.  
Motion carried.

Motion to adjourn.



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Vernell Ross, Mayor

**ATTEST:**

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Shelia A. Evans, Town Clerk